

**Department of Energy (DOE)**  
**Office of Energy Efficiency and Renewable Energy (EERE)**

**Bipartisan Infrastructure Law: Photovoltaics Research and  
Development (PVRD)**

**Funding Opportunity Announcement (FOA) Number: DE-FOA-0002582**

**FOA Type: 000001**

**CFDA Number: 81.087**

|   |                           |
|---|---------------------------|
| <b>FOA Issue Date:</b>  | 07/14/2022                |
| <b>Submission Deadline for Letter of Intent:</b>                      | 08/05/2022 5:00pm ET      |
| <b>Submission Deadline for Concept Papers:</b>                        | 08/12/2022 5:00pm ET      |
| <b>Submission Deadline for Full Applications:</b>                     | 10/17/2022 5:00pm ET      |
| <b>Expected Submission Deadline for Replies to Reviewer Comments:</b> | 11/16/2022 5:00pm ET      |
| <b>Expected Date for EERE Selection Notifications:</b>                | December 2022             |
| <b>Expected Timeframe for Award Negotiations:</b>                     | January 2022 – April 2023 |

- Applicants must submit a Letter of Intent and a Concept Paper by 5:00pm ET on the due date listed above to be eligible to submit a Full Application.
- To apply to this FOA, applicants must register with and submit application materials through EERE Exchange at <https://eere-Exchange.energy.gov>, EERE's online application portal.
- Applicants must designate primary and backup points-of-contact in EERE Exchange with whom EERE will communicate to conduct award negotiations. If an application is selected for award negotiations, it is not a commitment to issue an award. It is imperative that the applicant/selectee be responsive during award negotiations and meet negotiation deadlines. Failure to do so may result in cancelation of further award negotiations and rescission of the selection.

## Modifications

All modifications to the FOA are highlighted in the body of the FOA.

| Mod. No. | Date      | Description of Modification  |
|----------|-----------|--|
| 1        | 7/25/2022 | Submission deadline for Letter of Intent changed from 8/3/2022 to 8/5/2022 |

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## I. Funding Opportunity Description

### A. Background and Context

The U.S. Department of Energy's (DOE) Office of Energy Efficiency and Renewable Energy (EERE) is issuing, on behalf of the Solar Energy Technologies Office (SETO), this Funding Opportunity Announcement (FOA). Awards made under this FOA will be funded, in whole or in part, with funds appropriated by the Infrastructure Investment and Jobs Act<sup>1</sup>, also more commonly known as the Bipartisan Infrastructure Law (BIL).

The BIL is a once-in-a-generation investment in infrastructure, which will grow a more sustainable, resilient, and equitable economy through enhancing U.S. competitiveness, driving the creation of quality jobs with the free and fair chance to join a union, and ensuring stronger access to economic, environmental, and other benefits for disadvantaged communities (DACs). The BIL appropriates more than \$62 billion to the Department of Energy (DOE)<sup>2</sup> to invest in American manufacturing and workers; expand access to energy efficiency; deliver reliable, clean and affordable power to more Americans; and deploy the technologies of tomorrow through clean energy demonstrations.

As part of and in addition to upgrading and modernizing infrastructure, DOE's BIL investments will address the climate crisis and support efforts to build a clean and equitable energy economy that achieves zero carbon electricity by 2035, and put the United States on a path to achieve net-zero emissions economy-wide by no later than 2050<sup>3</sup> to benefit all Americans.

The BIL will invest \$20,000,000 for the period of fiscal years 2022 through 2025 for research, development, demonstration, and commercialization projects to create innovative and practical approaches to increase the reuse and recycling of solar energy technologies, including—

- (i) by increasing the efficiency and cost effectiveness of the recovery of raw materials from solar energy technology components and systems, including enabling technologies such as inverters;
- (ii) by minimizing potential environmental impacts from the recovery and disposal processes;

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<sup>1</sup> Infrastructure Investment and Jobs Act, Public Law 117-58 (November 15, 2021).

<https://www.congress.gov/bill/117th-congress/house-bill/3684>. This FOA uses the more common name "Bipartisan Infrastructure Law".

<sup>2</sup> U.S. Department of Energy. November 2021. "DOE Fact Sheet: The Bipartisan Infrastructure Deal Will Deliver For American Workers, Families and Usher in the Clean Energy Future." <https://www.energy.gov/articles/doe-fact-sheet-bipartisan-infrastructure-deal-will-deliver-american-workers-families-and-0>

<sup>3</sup> [Executive Order \(EO\) 14008](#), "Tackling the Climate Crisis at Home and Abroad," January 27, 2021.

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(iii) by advancing technologies and processes for the disassembly and recycling of solar energy devices;

(iv) by developing alternative materials, designs, manufacturing processes, and other aspects of solar energy technologies and the disassembly and resource recovery process that enable efficient, cost effective, and environmentally responsible disassembly of, and resource recovery from, solar energy technologies; and

(v) strategies to increase consumer acceptance of, and participation in, the recycling of photovoltaic devices. Project results will be made available to the public and the relevant committees of Congress ... including—

(i) development of best practices or training materials for use in the photovoltaics manufacturing, design, installation, refurbishing, disposal, or recycling industries;

(ii) dissemination at industry conferences;

(iii) coordination with information dissemination programs relating to recycling of electronic devices in general;

(iv) demonstration projects; and

(v) educational materials.

In carrying out the activities authorized under this subsection, the Secretary shall give special consideration to projects that recover critical materials.

The activities to be funded under this FOA support BIL sections [Sec. 41007 RENEWABLE ENERGY PROJECTS \(c\)\(3\)](#) and the broader government-wide approach to invest in innovative research and development (R&D) in photovoltaic (PV) modules to reduce costs and supply chain vulnerabilities; achieve durable, recyclable solar technologies; and advance perovskite photovoltaic technologies towards commercialization to maximize the benefits of the clean energy transition as the nation works to curb the climate crisis, empower workers, and advance environmental justice. These BIL sections are focused on:

- research, development, demonstration, and commercialization projects to create innovative and practical approaches to increase the reuse and recycling of solar energy technologies

## **i. Program Purpose**

SETO works to accelerate the development and deployment of solar technology to support an equitable transition to a net-zero carbon electricity system by 2035 and a decarbonized energy sector by 2050. Achieving these goals will support the nationwide effort to address the climate crisis and ensure that all Americans benefit from the transition to a clean energy economy. The office supports solar energy research, development, demonstration, and technical assistance in five areas—photovoltaics, concentrating solar-thermal power, systems integration, manufacturing and competitiveness, and soft costs—to

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improve the affordability, reliability, and domestic benefit of solar technologies on the electric grid.

In the area of photovoltaics, the office supports increasing the efficiency, improving the reliability and durability, and lowering the manufacturing cost of PV technologies towards the overall goal of lowering the levelized cost of energy (LCOE<sup>4</sup>) to below \$0.02 per kWh by 2030 for utility scale PV systems (Figure 1).<sup>5</sup>

Past SETO programs have invested in advancing the efficiency of cells (The Foundational Program to Advance Cell Efficiency,<sup>6</sup> Next Generation Photovoltaics,<sup>7</sup> Photovoltaics Research and Development<sup>8</sup>), module performance (Photovoltaics Research and Development 2<sup>9</sup>), module component reliability (Physics of Reliability: Evaluating Design Insights for Component Technologies in Solar<sup>10</sup>), module durability,<sup>11</sup> system reliability (SETO 2020 FOA Topic 1<sup>12</sup>) and durability (SETO 2021 PV CSP FOA<sup>13</sup>). SETO has also established programs to connect research groups with industry (FY2019 FOA<sup>14</sup>) to tackle research topics that are relevant to industry with the long-term goal of transferring advances in PV cell and module improvements into industry, including collaborations on perovskite photovoltaics. In 2020, SETO released a Perovskite funding opportunity for projects to develop characterization methods, manufacturing processes, and validation techniques for perovskite photovoltaics.<sup>15</sup>

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<sup>4</sup> Goals of the Solar Energy Technologies Office," U.S. Department of Energy, 2021. Available:

<https://www.energy.gov/eere/solar/goals-solar-energy-technologies-office#LCOE>

<sup>5</sup> "SunShot 2030 Goals Report and Graphics," U.S. Department of Energy, 2018. Available:

<https://www.energy.gov/eere/solar/sunshot-2030>

<sup>6</sup> F-PACE: <https://www.energy.gov/eere/solar/solar-foundational-program-advance-cell-efficiency-round-1> F-PACE

2: <https://www.energy.gov/eere/solar/solar-foundational-program-advance-cell-efficiency-round-2>

<sup>7</sup> Next Generation Photovoltaics 2: <https://www.energy.gov/eere/sunshot/next-generation-photovoltaics-round-2>;

Next Generation Photovoltaics 3: <https://www.energy.gov/eere/sunshot/next-generation-photovoltaics-3>

<sup>8</sup> <https://www.energy.gov/eere/sunshot/photovoltaic-research-and-development-pvrd>

<sup>9</sup> <https://www.energy.gov/eere/solar/photovoltaics-research-and-development-2-modules-and-systems-pvrd2>

<sup>10</sup> Physics of Reliability: Evaluating Design Insights for Component Technologies in Solar (PREDICTS):

<https://www.energy.gov/eere/sunshot/physics-reliability-evaluating-design-insights-component-technologies-solar>;

PREDICTS 2: <https://www.energy.gov/eere/sunshot/physics-reliability-evaluating-design-insights-component-technologies-solar-2-predicts>

<sup>11</sup> DuraMat: <https://www.energy.gov/eere/solar/durable-module-materials-consortium-duramat>

<sup>12</sup> Solar Energy Technologies Office Fiscal Year 2020 FOA Topic 1: <https://www.energy.gov/eere/solar/funding-opportunity-announcement-solar-energy-technologies-office-fiscal-year-2020>

<sup>13</sup> Solar Energy Technologies Office Fiscal Year 2021 FOA Topic 1: <https://www.energy.gov/eere/solar/funding-opportunity-announcement-solar-energy-technologies-office-fiscal-year-2021-0>

<sup>14</sup> Solar Energy Technologies Office Fiscal Year 2019 FOA Topic 1: <https://www.energy.gov/eere/solar/funding-opportunity-announcement-solar-energy-technologies-office-fiscal-year-2019>

<sup>15</sup> Solar Energy Technologies Office Fiscal Year 2020 Perovskite Funding Program

<https://www.energy.gov/eere/solar/funding-opportunity-announcement-solar-energy-technologies-office-fiscal-year-2020-0>

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Figure 1. The photovoltaics program works to reduce cost, increase efficiency, and ensure long operating life spans of PV technologies.

This funding opportunity will leverage the understanding gained from the output of these previous funding opportunities to address issues in cell metallization and module contacting materials, end-of-life planning, and perovskite module competitiveness.

Building a clean and equitable energy economy and addressing the climate crisis is a top priority of the Biden Administration. This FOA will advance the Biden Administration's goals to achieve carbon pollution-free electricity by 2035 and to "deliver an equitable, clean energy future, and put the United States on a path to achieve net-zero emissions, economy-wide, by no later than 2050"<sup>16</sup> to the benefit of all Americans. The Department of Energy is committed to pushing the frontiers of science and engineering, catalyzing clean energy jobs through research, development, demonstration, and deployment (RDD&D), and ensuring environmental justice and inclusion of underserved communities.

The research and development (R&D) activities to be funded under this FOA will support the government-wide approach to the climate crisis by driving the innovation that can lead to the deployment of clean energy technologies, which are critical for climate protection. Specifically, this FOA will lower costs of photovoltaics hardware to accelerate deployment to support decarbonization goals.

## ii. Technology Space and Strategic Goals

To achieve a 95% reduction in carbon dioxide emissions in the U.S. electricity grid by 2035, an average of 30 GW of solar capacity per year needs to be installed from now to 2025 and 60 GW per year from 2025-2030.<sup>17</sup> Cost declines

<sup>16</sup> Executive Order 14008, "Tackling the Climate Crisis at Home and Abroad," January 27, 2021.

<sup>17</sup> "Solar Futures Study," U.S. Department of Energy, September 2021. Available: <https://www.energy.gov/eere/solar/solar-futures-study>

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in photovoltaic electricity will be a key enabler of the necessary deployment rates. At a LCOE of \$0.02/kWh for utility applications, photovoltaics will be highly competitive with other energy generation sources.

There are many combinations of quantitative targets that would result in this LCOE goal. Figure 2 shows the effect of power conversion efficiency, degradation rate, and system lifespan on the maximum allowable module cost to reach a LCOE of \$0.02/kWh. The maximum allowable module cost increases with efficiency. Even for modules with power conversion efficiencies of 30%, the module cost must be below \$0.30/W to achieve an LCOE less than \$0.02/kWh. Increasing degradation rate and shortening the lifespan reduces the allowable module cost. The allowable module cost for 30% efficient module with a 1%/year degradation rate and 20-year lifespan is only a third of the allowable cost for a 30% efficient module with a 0.4%/year degradation rate and 50-year lifespan.

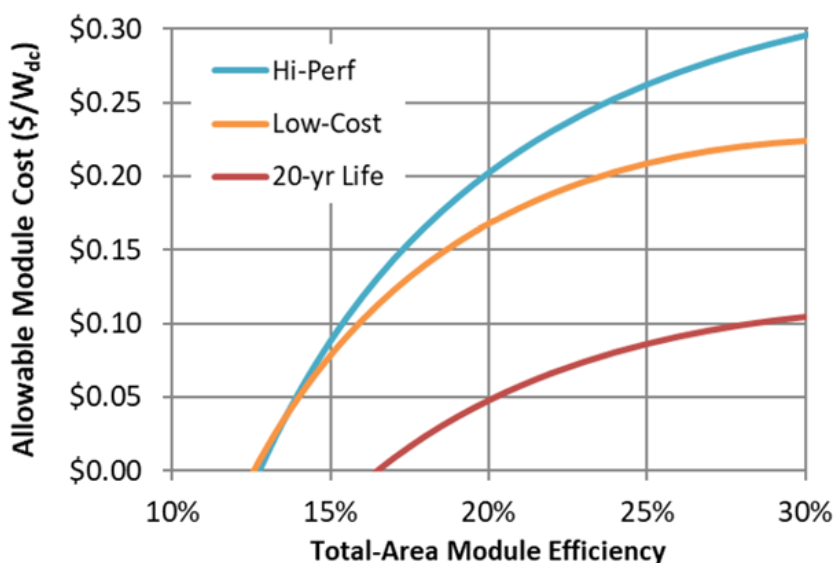


Figure 2. The maximum allowable module cost as a function of module efficiency to reach 2030 LCOE goals of \$0.02/kWh<sup>18</sup> is shown for three scenarios<sup>19</sup>: a high performance case (Hi-Perf, blue) assumes a degradation rate of 0.4%/year and a 50 year system lifespan; a low cost modules case (Low-Cost, orange) assumes a degradation rate of 0.5%/year and a 40 year system lifespan; and a 20 year system lifespan case (20-yr Life, red) assumes a degradation rate of 1%/year and a 20 year system lifespan.

Module efficiencies and costs have improved quickly over the past few years. Commercial module power conversion efficiencies now routinely reach 20%, with best-in-class products at 22%. Average global silicon module prices are at \$0.20/W for monocrystalline cells and \$0.18/W for multicrystalline cells. Silicon is currently the dominant technology representing 95% of the global PV module

<sup>18</sup> "2030 Solar Cost Targets," U.S. Department of Energy, August 2021. Available: <https://www.energy.gov/eere/solar/articles/2030-solar-cost-targets>

<sup>19</sup> All scenarios are for a location with medium solar resource.

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market share.<sup>20</sup> In 2020, a total of 135 gigawatts of PV was shipped.<sup>21</sup> These modules' costs and efficiencies at large scale mean that silicon PV can reach LCOE targets provided they have a 40-50 year lifespan and an annual degradation rate less than 0.5%.

Along with monetary costs, environmental impacts also need to be considered. Solar energy is a key solution to reaching net-zero carbon dioxide emissions by 2050 and will require 600 GW of photovoltaics capacity installed globally per year by 2030 and continue at this rate to 2050.<sup>22</sup> Module manufacturing capacity in early 2021 was at 245 GW<sup>23</sup> and will need to increase dramatically to meet net-zero emissions targets. Increased installation rates will result in higher volumes at end-of-life and higher demand for materials needed to manufacture modules, which includes precious and rare metals such as silver (Ag) and indium (In). These issues must be addressed to ensure that capacity requirements can be met and that environmental impacts are minimized for all communities.

Across technologies, one area that could benefit from innovations to reduce costs, cost sensitivity, and environmental impact is metallization and contacting of cells to extract photogenerated carriers. Metallization and contacting is often one of the largest contributors to the cost of a cell. The challenges in this area include developing innovative metallization and contacting processes using lower-cost, widely-available materials that are less sensitive to market volatility compared to the current state-of-the-art and simplifying the metallization or contacting processes without negatively impacting the contact conductivity, interface recombination, and reliability. Lower-cost alternative metallization designs should enable easier materials recovery or safer disposal at module end-of-life.

To meet the LCOE goals, any technology will need to demonstrate a combination of efficiency, module costs, degradation rates, and lifespans that will place the LCOE at or below \$0.02/kWh based on Figure 2. In the interim, technologies must demonstrate the ability to match the current baseline properties. For nascent promising technologies, such as perovskites, this means proving the stability and developing scale up methods to reduce hardware costs.

In all, SETO's goals for photovoltaics is to lower the LCOE and environmental impacts to support a rapid and just transition to a carbon-free electricity sector. This FOA seeks applications for projects that will work to develop technology

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<sup>20</sup> SPV Market Research, 2020.

<sup>21</sup> Margolis, R. and Feldman, D. "H2 2020 Solar Industry Update," NREL, 2021. Available: <https://www.nrel.gov/docs/fy21osti/79758.pdf>

<sup>22</sup> "A Roadmap for the Global Energy Sector," International Energy Agency, July 2021. <https://www.iea.org/reports/net-zero-by-2050>

<sup>23</sup> "Photovoltaics Report," Fraunhofer ISE, July 2021.

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solutions that lower the costs and supply chain vulnerabilities of metallization; reduce the environmental impacts of photovoltaics at end-of-life without negatively affecting module performance or costs; and establish pathways toward durable, high-efficiency perovskite PV. Through this work, projects will generate intellectual property and disseminate results through accessible publications. Applicants are encouraged to consider how software developed as a result of this FOA can be distributed as open-source software (see Appendix D). Detailed technical descriptions of the specific Topic Areas are provided in the sections that follow.

### **iii. Community Benefits Plan**

To achieve the greatest impact for all Americans with this once-in-a-generation investment in infrastructure, it is critical that the BIL-funded projects not only contribute to the country's energy technology and climate goals, but also supports community engagement; invests in America's workforce; advances DOE's equity, environmental and energy justice priorities; and supports the goal that 40% of the overall benefits flow to disadvantaged communities to advance DOE's commitment to the Justice40 Initiative<sup>24</sup>.

#### **a. Diversity, Equity, Inclusion, and Accessibility**

Advancing equity, civil rights, racial justice, and equal opportunity is a key priority of the Biden Administration. The term "equity" means the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.<sup>25</sup>

As part of a whole of government approach to advancing equity, this FOA seeks to encourage the participation of underserved communities<sup>26</sup> and

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<sup>24</sup> The Justice40 initiative, created by EO 14008, establishes a goal that 40% of the overall benefits of certain federal investments flow to DACs. <https://www.whitehouse.gov/wp-content/uploads/2021/07/M-21-28.pdf>

<sup>25</sup> Executive Order 13985, "Advancing Racial Equity and Support for Underserved Communities Through the Federal Government" (Jan. 20, 2021).

<sup>26</sup> The term "underserved communities" refers to populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, as exemplified by the list of in the definition of "equity." E.O. 13985. For purposes of this FOA, communities identified as disadvantaged or underserved communities by their respective States; communities identified on the Index of Deep Disadvantage referenced at <https://news.umich.edu/new-index->

underrepresented groups, ensure equitable access to business opportunities, good-paying jobs, career-track training, other economic opportunities. Partnerships with community-based organizations, comprehensive support services to reduce barriers to access to opportunities, and ensuring business and employment opportunities for members of DACs are key tools. Applicants are required to describe how diversity, equity, inclusion, and accessibility objectives will be incorporated in the project.

Further, applicants are highly encouraged to include individuals from groups historically underrepresented<sup>27,28</sup> in STEM on their project teams.

Minority Serving Institutions<sup>29</sup>, Minority Business Enterprises, Minority Owned Businesses, Woman Owned Businesses, Veteran Owned Businesses, Tribal Colleges and Universities, Community Colleges or entities located in an underserved community that meet the eligibility requirements (See Section III) are encouraged to apply as the prime applicant or participate on an application as a proposed partner to the prime applicant. The Selection Official may consider the inclusion of these types of entities as part of the selection decision (See Section V.C.i. Program Policy Factors).

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[ranks-americas-100-most-disadvantaged-communities/](#), and communities that otherwise meet the definition of “underserved communities” stated above.

<sup>27</sup> According to the National Science Foundation’s 2019 report titled, “Women, Minorities and Persons with Disabilities in Science and Engineering”, women, persons with disabilities, and underrepresented minority groups—blacks or African Americans, Hispanics or Latinos, and American Indians or Alaska Natives—are vastly underrepresented in the STEM (science, technology, engineering and math) fields that drive the energy sector. That is, their representation in STEM education and STEM employment is smaller than their representation in the U.S. population. <https://nces.nsf.gov/pubs/nsf19304/digest/about-this-report> For example, in the U.S., Hispanics, African Americans and American Indians or Alaska Natives make up 24 percent of the overall workforce, yet only account for 9 percent of the country’s science and engineering workforce. DOE seeks to inspire underrepresented Americans to pursue careers in energy and support their advancement into leadership positions. <https://www.energy.gov/articles/introducing-minorities-energy-initiative>

<sup>28</sup> See also. Note that Congress recognized in Section 305 of the American Innovation and Competitiveness Act of 2017, Public Law 114-329:

(1) [I]t is critical to our Nation’s economic leadership and global competitiveness that the United States educate, train, and retain more scientists, engineers, and computer scientists; (2) there is currently a disconnect between the availability of and growing demand for STEM-skilled workers; (3) historically, underrepresented populations are the largest untapped STEM talent pools in the United States; and (4) given the shifting demographic landscape, the United States should encourage full participation of individuals from underrepresented populations in STEM fields.

<sup>29</sup> Minority Serving Institutions refers to universities and colleges that serve a significant percentage of students from minority groups, including Historically Black Colleges and Universities/Other Minority Institutions as educational entities recognized by the Office of Civil Rights (OCR), U.S. Department of Education, and identified on the OCR’s Department of Education U.S. accredited postsecondary minorities’ institution list. See <https://www2.ed.gov/about/offices/list/ocr/edlite-minorityinst.html>.

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To ensure these critical priorities are met, applications must include a Community Benefits Plan that illustrates how the proposed project will incorporate the priorities stated above. See Section IV. E.xv for the Community Benefits Plan content requirements.

#### **iv. Teaming Partner List**

DOE is compiling a Teaming Partner List to facilitate the formation of new project teams for this potential FOA. The Teaming Partner List allows organizations who may wish to participate on an application to express their interest to other applicants and to explore potential partnerships.

Updates to the Teaming Partner List will be available in the EERE Exchange website. The Teaming Partner List will be regularly updated to reflect new teaming partners who have provided their organization's teaming partner information.

**SUBMISSION INSTRUCTIONS:** Any organization that would like to be included on this list should submit the following information: Organization Name, Contact Name, Contact Address, Contact Email, Contact Phone, Organization Type, Topic Area, Brief Description of Capabilities, and Topic Area. Interested parties should email the information to [PVRD@ee.doe.gov](mailto:PVRD@ee.doe.gov) with the subject line "Teaming Partner Information."

**DISCLAIMER:** *By submitting a request to be included on the Teaming Partner List, the requesting organization consents to the publication of the above-referenced information. By enabling and publishing the Teaming Partner List, DOE is not endorsing, sponsoring, or otherwise evaluating the qualifications of the individuals and organizations that are self-identifying themselves for placement on this Teaming Partner List. DOE will not pay for the provision of any information, nor will it compensate any applicants or requesting organizations for the development of such information.*

## **B. Topic Areas**

### **Topic Area 1: Low-cost solutions to reduce environmental burden and materials supply chain vulnerability**

*This topic seeks to fund up to ten research projects at a maximum of \$1.5M per project in federal funds to produce low-cost, high-throughput photovoltaics module designs and processing methods to reduce the environmental burden; materials usage, market price, and availability in the metallization and contacting steps; and*

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*end-of-life handling of photovoltaic modules to support the transition to a decarbonized electricity system by 2035. Projects under this topic will be funded for two to three years.*

The installed capacity of photovoltaic systems in the U.S. now exceeds 100 GW<sub>DC</sub>. Approximately 75% of this capacity has been deployed in the past five years (Figure 3).<sup>30</sup> To enable continued widespread PV deployment, any barriers should be considered and resolved including costs, a robust supply chain, and handling of end-of-life volumes which may reach up to 12% of annual U.S. municipal electronic waste in 2050 (Figure 4).<sup>31</sup> In March 2022, SETO published an action plan for addressing PV end-of-life issues including targets to reduce the cost of PV recycling.<sup>32</sup> This topic calls for projects to lower the costs of photovoltaic metallization and contacting, and to develop module designs and materials separation techniques to improve end-of-life handling.

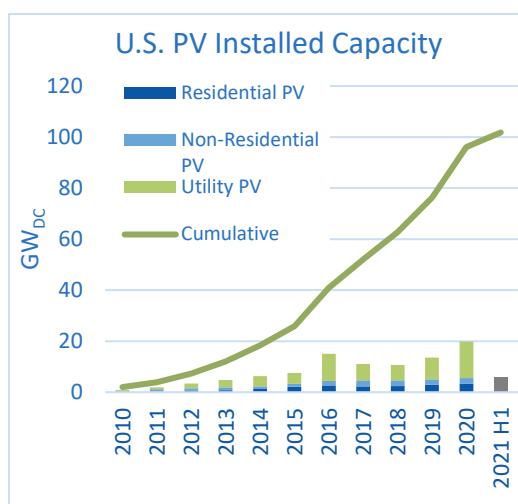


Figure 3. Annual (bars) and cumulative (line) installed capacity of PV in the United States.

<sup>30</sup> "U.S. Solar Market Insight," Wood Mackenzie and SEIA, 2021

<sup>31</sup> Estimates based on municipal waste data from U.S. Environmental Protection Agency, "Advancing Sustainable Materials Management," 2020 and projected increases in waste from S. Kaza, L. C. Yao, P. Bhada-Tata and F. Van Woerden, "What a Waste 2.0 : A Global Snapshot of Solid Waste Management to 2050," World Bank, Washington, DC, 2018.

<sup>32</sup> "Photovoltaics End-of-Life Action Plan" U.S. Department of Energy, March 2022. Available: <https://www.energy.gov/sites/default/files/2022-03/Solar-Energy-Technologies-Office-PV-End-of-Life-Action-Plan.pdf>

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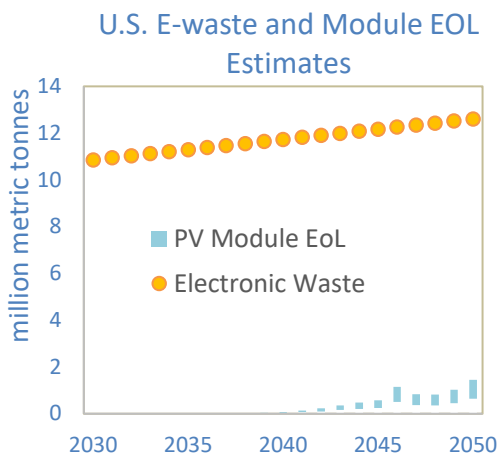


Figure 4. Estimated range of future annual PV module waste assuming module mass of 13.5-28 kg and a 30-year module life (blue bars), and estimated annual municipal e-waste (yellow circles).

PV modules are categorized as electronics because they generate electricity and contain electrical components, but approximately 85% of a module is comprised of glass and aluminum (Al). The material breakdown by mass and by embodied value<sup>33</sup> of a silicon module is shown in Figure 5. for the glass, Al, encapsulant, silicon wafer, polymer backsheet, copper (Cu), and silver (Ag).

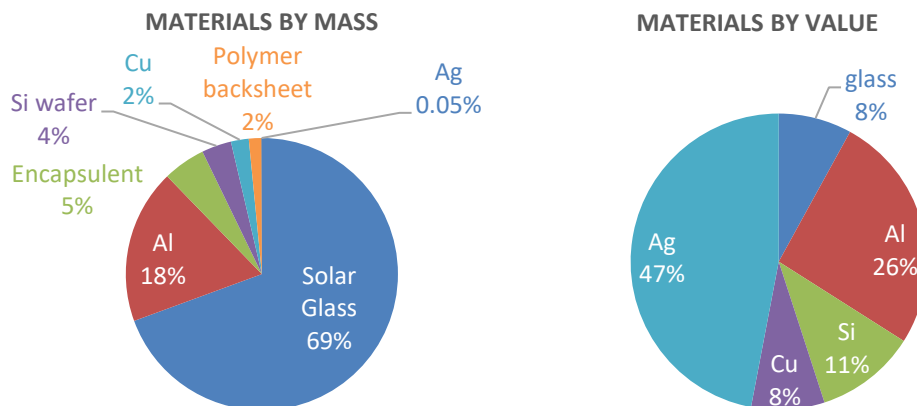


Figure 5. Material breakdown of a PV module by mass (left) and by recoverable value (right).

Precious metals are often used in the metallization of solar cells. Silicon solar cells commonly employ silver and aluminum screenprinting pastes that can form contacts to both the front and rear side of cells in one high-temperature firing step. This process has become the dominant contacting method due to its simplicity and low equipment cost. This results in a metal-semiconductor interface where defects will form that can lower the efficiency of an otherwise excellent cell, although

<sup>33</sup> Weckend, S. et al., "End-of-life Management Solar Photovoltaic Panels," IRENA, 2016.

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metallization processes are continuously being optimized to reduce interface recombination.

Since 2016, the PV industry has consumed between 8.8% and 9.9% of the global silver supply annually.<sup>34</sup> Manufacturers have developed methods to reduce the amount of silver down to 80-90 mg per standard passivated emitter rear contact cell of M6 (166 mm x 166 mm) format, which is a necessary step to support the terawatt (TW) level of deployment needed globally. Even with such reductions, emerging PV cell technologies, such as passivated contact cells, may have different contacting needs that will require new contacting processes to keep contacting costs low. Supplies of rare and precious metals used in the metallization steps may become an issue in the future as other demand from other technologies also increase. Alternatives to precious and rare metals can reduce the risk of supply chain bottlenecks or interruptions.

The precious and rare metals in modules are also a valuable resource if they can be recovered at end-of-life. Recycling processes for cadmium telluride and silicon PV modules have been developed, but there is currently no established module recycling process that is cost effective at recovering these metals. The silver in a standard silicon module is less than 7 g, engineered to adhere to the silicon, and embedded in a composite. These qualities make it difficult for silver to be recovered at module end-of-life. Alternative metallization materials and designs that reduce precious or rare metal usage and aid in simpler materials recovery at end-of-life could provide a path to returning valuable materials to the supply chain for another product life cycle.

Modules are designed to withstand a wide range of outdoor field conditions for decades so they can be difficult to separate into component materials. All module recycling processes start with mechanically removing the aluminum frames, if applicable, and shearing off the junction box. Then for silicon modules, the commercial process is to shred the module into small pieces, grind them into fine particles, and use eddy currents and sifting to separate the glass, polymers, interconnect ribbons, and cells. Other silicon module recycling techniques use thermal treatments to remove the polymers from the glass and chemical treatments to separate the metals from the silicon. For cadmium telluride modules, the process is to shred the modules, grind the pieces in a hammermill, and use a series of chemical baths to recover the cadmium and tellurium.

There are opportunities for innovation in module designs to facilitate materials separation at end of life. Extending module lifespans through repairing or refurbishing techniques would also reduce the material volume needed to reach and sustain PV capacity targets. Reducing the cost of technologies for high-throughput

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<sup>34</sup> Newman, P., "WORLD SILVER SURVEY," The Silver Institute, Washington DC, 2020.

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and efficient materials separation is necessary to ensure increased materials recycling and reduced primary materials demand. Any of these solutions must consider the impact on module performance, module durability, and costs. The best solutions would avoid negative impacts to any of these areas. At a minimum, the merits of a technology that would negatively impact performance must convincingly show that the LCOE could still reach \$0.02/kWh.

Overall, this topic aims to tackle the hardware costs and environmental impacts of materials usage of PV through research into alternative metallization and contacting materials and processes, extending module life, and efficient recovery of component materials at end-of-life with an overarching goal of lowering LCOE.

### **Topic 1: Areas of Interest**

The priority areas highlighted illustrate some of the challenges that could be addressed by a successful application to this topic.

#### *Area of Interest: Novel Alternative Metallization*

A major cost contributor for PV cell fabrication is cell metallization and contacting. For example, metallization accounts for 30% of Si cell fabrication costs. These costs are comprised of material costs, such as silver metal in screen-printing pastes, and the cost of the processing, such as the screenprinting or sputtering needed to deposit the contact.<sup>35</sup> The current state-of-the-art metallization process for Si PV is screen-printing silver and aluminum pastes, which provides a simple one-step firing process to form cell contacts. Advances in screen-printing have pushed the linewidths of Ag contacts down to 40-50  $\mu\text{m}$  and reduced the amount of Ag paste to less than 100 mg for standard commercial cells. These reductions have lowered the cost of the metallization process, however, the price of Ag remains relatively high and Ag markets are volatile, with costs ranging from \$12/ounce to \$55/ounce over the past 10 years.<sup>36</sup> One alternative to silver metallization is copper electroplating which has been translated from the semiconductor industry to PV applications and has resulted in the development of commercial products for the PV industry.<sup>37</sup> However, adoption of electroplating at scale has been slow and waste management for plating chemicals could be an issue.

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<sup>35</sup> Woodhouse, M., Smith, B., Ramdas, A., and Margolis, R., "Crystalline Silicon Photovoltaic Module Manufacturing Costs and Sustainable Pricing: 1H 2018 Benchmark and Cost Reduction Road Map," NREL, 2019. Available: <https://www.nrel.gov/docs/fy19osti/72134.pdf>

<sup>36</sup> London Metal Exchange

<sup>37</sup> "International Technology Roadmap for Photovoltaic" VDMA, 2020. Available: <https://www.vdma.org/international-technology-roadmap-photovoltaic>

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Reducing metallization costs by 50% could result in significant costs savings for cells and modules. Changing metallization requires understanding of effects on conductivity and carrier recombination to maintain efficiency and reliability.

A research effort in this area would work to develop alternative contacting and metallization processes based on widely available materials with consideration of designs that would aid in recovery of metals at end-of-life. Additionally, projects should address challenges across absorber technologies to reduce the cost of metallization to below 15% of the cell conversion cost, and reduce contact materials cost sensitivity to less than 10% of the metallization cost without performance or reliability losses.

*Area of Interest: Improving PV materials usage and reclamation efficiency*

There are different causes of end-of-life for modules. Modules can be damaged at the factory, during transport or installation; or fail in the first few years of service; or become damaged due to severe weather events, mechanical impacts, or electrical issues. Eventually, modules will reach the end of service life due to performance degradation. High-throughput, low-cost, and efficient end-of-life handling for photovoltaic modules will be needed to effectively reuse the constituent materials.

Applicants in this area should propose research projects and present cost reduction roadmaps to address at least one of the following considering that any new module designs need to be balanced with the performance, durability, and cost so that a LCOE of less than \$0.02/kWh is still achievable.:

- Design PV modules and PV systems to facilitate and reduce the cost of module recycling or refurbishing.
- Designs for system components for mechanical and electrical compatibility between technology generations and manufacturers to extend whole system life by being able to easily patch rather than retrofitting a system when a fraction of the modules or components have failed.
- Develop methods to repair or refurbish modules for continued performance in field or for secondary markets. Methods for module repairing or refurbishing should consider operation and maintenance costs. Repaired or refurbished modules must demonstrate reliability and cost benefits comparable to retrofitting.
- Develop materials separation and recovery technologies to increase the percentage and purity of materials recovered from end-of-life modules. Methods for better recovery of materials should target net recycling costs that are less than half of current costs to recyclers to recycle a module.

Topic Area 1 has a minimum cost share requirement of 20% of the total project costs.

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**Topic Area 2: Durable, high efficiency perovskite modules**

*This topic area seeks to fund up to two projects that will bring together teams of researchers from multiple institutions and/or companies to improve coordination among domestic researchers and address the major issues in perovskite solar cell devices that limit the durability, scale-up, and efficiency. Projects are expected to be funded at an annual federal rate of up to \$3 million per year to support collaborations between multiple research groups. Projects selected under this topic area will be funded for three to five years.*

The rapid rise in efficiency of perovskite solar cells has drawn attention from the solar community as a promising photovoltaic absorber material. Perovskite photovoltaics with cell efficiencies of 25.5%<sup>38</sup> have been achieved at the laboratory scale. While these small-area efficiencies gains were quickly achieved since research in the photovoltaic properties of perovskites began in 2009, challenges with device stability and scale-up have hampered the development of perovskite photovoltaic products.

Perovskites have the advantage of defect tolerance within the material structure which have allowed for high efficiencies, but the device stability due to extrinsic factors is a challenge. There have been significant improvements in stability in recent years with multiple research groups demonstrating perovskite devices with less than 20% relative degradation of the initial efficiency (T80) after 1,000 hours under continuous illumination. In dark ambient, degradation of less than 10% in 10,000 hours has been achieved for an encapsulated cell. However, these advancements are tied to low device efficiency and limited by the time scales and stressor severities. As such, the device performance is insufficient to achieve a LCOE of \$0.02 per kWh. Current commercially fielded modules have a degradation rate on average of 0.7% per year, or 0.8% for 10,000 hours. Perovskite device stability will need to be at the same order of magnitude of commercial fielded modules to be competitive.

Scale-up of perovskite device area while maintaining efficiency has also been difficult. The previously mentioned 25.5% perovskite cell had an area of less than 0.1 cm<sup>2</sup>, whereas perovskite mini-modules of 64 cm<sup>2</sup> have achieved efficiencies of only 20.1%. For comparison, a standard silicon cell area is 275 cm<sup>2</sup> so the current record perovskite mini-module's area is a quarter the area of a silicon cell. While perovskite modules do not need to be the same format as silicon modules, the total module area will need to increase for practical widespread applications.

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<sup>38</sup> Green, M. A., Dunlop, E. D., Hohl-Ebinger, J., Yoshita, M., Kopidakis, N., Hao, X.J., "Solar cell efficiency tables (Version 58)," *Progress in Photovoltaics: Res Appl.* 2021; 29(7): 657-667.

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Often, advances in one device property, such as scaling devices up to larger area, results in losses in other properties such as efficiency. Improvements in these three qualities of efficiency, stability, and large area production need occur concurrently and be embodied in one device type. Understanding of how chemistries, lateral inhomogeneities, device layer interactions, defects, and electrical properties are impacted by formulations, processing conditions, and size formats; and how they evolve under external stressors is needed to optimize device performance. In turn, the resulting understanding can inform the evolution of alternative material formulations or fabrication approaches, alternative material stacks, interface engineering approaches, encapsulation, and reliable contacts needed to achieve a durable, efficient, large area device. All of these targets need to be based on processes that enable economically viable manufacturing costs at the time of market introduction. Therefore, the development of suitable device architectures, as well as metrology and characterization techniques to evaluate efficiency, stability, and area will be crucial to accelerate cycles of learning and quickly determine optimal paths towards achieving performance goals.

This topic seeks proposals for collaborative multi-stakeholder efforts to enhance domestic collaboration and increase the understanding of perovskite module performance and develop processes to achieve stability and larger device areas. In February 2022, SETO published perovskite performance and scaling targets to align the community around early steps towards commercial viability.<sup>39</sup> Proposals to this FOA are not required to target the near-term SETO perovskite scaling targets, but are requested to demonstrate a team with the capabilities to advance all the areas to make progress towards a 5-year goal of 22% efficient single junction and/or 28% efficient tandem modules with areas greater than 1000 cm<sup>2</sup>, and a degradation rate of less than 1% over 10,000 hours under conditions equivalent to field operation.

- Metrology development and application, including the establishment of a metrology development ecosystem to develop, test, and validate high-throughput characterization techniques for large-area devices. These characterization techniques should include novel methods, established techniques for perovskites, and metrology tools from other photovoltaic technologies and industries that can be adopted for perovskites.
- Perovskite cell/module manufacturing science, potentially including advanced modeling of fabrication processes, development of processes for deposition, drying, annealing, and scribing, and implementation of advanced quality control methodologies. Efforts in this area should leverage existing manufacturing institutes and centers with established capabilities in this space. Process

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<sup>39</sup> "Performance Targets for Perovskite Photovoltaic Research, Development, and Demonstration Programs," U.S. Department of Energy, 2022. Available: <https://www.energy.gov/sites/default/files/2022-02/Performance%20Targets%20for%20Perovskite%20Photovoltaics%20-%20RFI%20Summary.pdf>

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developments must be made on tools and processes that are amenable to scale-up.

- Reduced experimental cycle time, including high-throughput fabrication capabilities that can track, control, and explore a variety of chemistries, formulations, materials, and deposition techniques to produce survey maps of the processing space.
- Encapsulation materials and processes that enable high-throughput, low-temperature lamination and support long-term cell stability.
- Establish the state-of-the-art and coordinate roadmaps for U.S. leadership in perovskite solar technologies.

Applications to this topic area should clearly explain how the project team will be able to develop technologies that surpass the power conversion efficiency, stability, and device size beyond the state-of-the-art. Each team should be capable of coordinating and enhancing nationwide research and development efforts to form a virtual research center. Successful teams will demonstrate the ability to draw on established technology industries to apply characterization methods and manufacturing science tools for perovskite optimization. Each proposal is expected to have a project team that will:

- Have immediate access to high-quality and rigorous fabrication, modeling, testing, and data-acquisition capabilities at the start of the project; and
- Be capable of directly influencing the industrial state-of-the-art through regular collaborations with leading stakeholders.

Applicants are encouraged to assemble project teams capable of addressing the proposed technical scope and addressing the commercial applicability of the technology. Team formation may include partnerships between entities such as national labs, academic researchers, small businesses, established manufacturers, testing laboratories and other community members.

Topic Area 2 has a minimum cost share requirement of 20% of the total project costs.

| <b><u>BIL Topic Areas</u></b>   | <b><u>Title</u></b>  |
|---|--|
| <b>Sec. 41007 RENEWABLE ENERGY PROJECTS (c)(3) - innovative and practical approaches to increase the reuse and recycling of solar energy technologies</b> |  |
| 1   | Low-cost solutions to reduce environmental burden and materials supply chain vulnerability |
| <b><u>Non-BIL Topic Areas</u></b>   | <b><u>Title</u></b>  |
| 2   | Durable, high efficiency perovskite modules  |

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All work under EERE funding agreements must be performed in the United States. See Section IV.K.iii and Appendix C.

### **C. Applications Specifically Not of Interest**

The following types of applications will be deemed nonresponsive and will not be reviewed or considered (See Section III.D of the FOA):

- Applications that fall outside the technical parameters specified in Section I.A and I.B of the FOA.
- Applications for proposed technologies that are not based on sound scientific principles (e.g., violates the laws of thermodynamics).
- Theoretical modeling efforts not coupled with experimental approaches to increase performance and decrease cost of module hardware, refurbishment, and recycling.
- Testing, characterization, and analysis research efforts not coupled with experimental approaches to increase module performance and decrease cost.
- Solutions with no clear financial or supply chain path to implementation.

### **D. Authorizing Statutes**

The programmatic authorizing statute is Section 41007(c)(3) of the IIJA and Section 3004(b)(4) of the Energy Act of 2020.

Awards made under this announcement will fall under the purview of 2 Code of Federal Regulation (CFR) Part 200 as amended by 2 CFR Part 910.

### **E. Notice of Bipartisan Infrastructure Law-Specific Requirements**

Be advised that special terms and conditions apply to projects funded by the BIL relating to:

- Reporting, tracking and segregation of incurred costs;
- Reporting on job creation and preservation;
- Publication of information on the Internet;
- Access to records by Inspectors General and the Government Accountability Office;
- Requiring all of the iron, steel, manufactured goods, and construction materials used in the infrastructure activities of applicable projects are produced in the United States;
- Ensuring laborers and mechanics employed by contractors or subcontractors on BIL-funded projects are paid wages equivalent to prevailing wages on similar projects in the area;
- Protecting whistleblowers and requiring prompt referral of evidence of a false claim to an appropriate inspector general; and
- Certification and Registration.

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Recipients of funding appropriated by the BIL must comply with requirements of all applicable Federal, State, and local laws, regulations, DOE policy and guidance, and instructions in this FOA. Recipients must flow down the requirements to subrecipients to ensure the recipient's compliance with the requirements.

Be advised that BIL funds can be used in conjunction with other funding, as necessary to complete projects, but tracking and reporting must be separate to meet the reporting requirements of the BIL and related Office of Management and Budget (OMB) Guidance. Applicants for projects funded by sources other than the BIL should plan to keep separate records for BIL funds and to ensure those records comply with the requirements of the BIL.

## II. Award Information

### A. Award Overview

#### i. Estimated Funding

EERE expects to make a total of approximately \$29,000,000 of federal funding available for new awards under this FOA, subject to the availability of appropriated funds. EERE anticipates making approximately 7 to 12 awards under this FOA. EERE may issue one, multiple, or no awards. Individual awards may vary between \$1,000,000 and \$15,000,000.

EERE may issue awards in one, multiple, or none of the following topic areas:

| Topic Area Number | Topic Area Title   | Anticipated Number of Awards | Anticipated Minimum Award Size for Any One Individual Award (Fed Share) | Anticipated Maximum Award Size for Any One Individual Award (Fed Share) | Approximate Total Federal Funding Available for All Awards | Anticipated Period of Performance (months) |
|-------------------|--|------------------------------|---|---|--|--|
| 1                 | Low-cost solutions to reduce environmental burden and materials supply chain vulnerability | 6-10                         | \$1,000,000   | \$1,500,000   | \$10,000,000   | 24-36                                      |
| 2                 | Durable, high efficiency perovskite modules  | 1-2                          | \$9,000,000   | \$15,000,000  | \$19,000,000   | 36-60                                      |

DOE may establish more than one budget period for each award and fund only the initial budget period(s). Funding for all budget periods, including the initial

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budget period, is not guaranteed. Before the expiration of the initial budget period(s), EERE may perform a down-select among different recipients and provide additional funding only to a subset of recipients.

## **ii. Period of Performance**

DOE anticipates making awards that will run from 24 months up to 60 months in length, comprised of one or more budget periods. Project continuation will be contingent upon several elements, including satisfactory performance and DOE's Go/No-Go decision. For a complete list and more information on the Go/No-Go review, see Section VI.B.xiii.

## **iii. New Applications Only**

EERE will accept only new applications under this FOA. EERE will not consider applications for renewals of existing EERE-funded awards through this FOA.

# **B. EERE Funding Agreements**

Through cooperative agreements and other similar agreements, EERE provides financial and other support to projects that have the potential to realize the FOA objectives. EERE does not use such agreements to acquire property or services for the direct benefit or use of the United States government.

## **i. Cooperative Agreements**

EERE generally uses cooperative agreements to provide financial and other support to prime recipients.

Through cooperative agreements, EERE provides financial or other support to accomplish a public purpose of support or stimulation authorized by federal statute. Under cooperative agreements, the government and prime recipients share responsibility for the direction of projects.

EERE has substantial involvement in all projects funded via cooperative agreement. See Section VI.B.ix of the FOA for more information on what substantial involvement may involve.

## **ii. Funding Agreements with Federally Funded Research and Development Center (FFRDCs)**

In most cases, FFRDCs are funded independently of the remainder of the project team. The FFRDC then executes an agreement with any non-FFRDC project team members to arrange work structure, project execution, and any other matters. Regardless of these arrangements, the entity that applied as the prime recipient for the project will remain the prime recipient for the project.

### **III. Eligibility Information**

To be considered for substantive evaluation, an applicant's submission must meet the criteria set forth below. If the application does not meet these eligibility requirements, it will be considered ineligible and removed from further evaluation.

The eligibility requirements under Section III.A of this section apply to all applicants of this FOA, except:

Topic Area 1 Eligibility Restriction: DOE and National Nuclear Security Agency (NNSA) Federally Funded Research and Development Centers (FFRDCs) and national laboratories are not eligible to apply as prime recipients and may be included only as subrecipients on applications in Topic Area 1. The scope of work performed by the prime recipient shall not be less than the scope of work performed by the subrecipients who are ineligible to be prime applicants, as measured by the total project costs. The requirement for the prime recipient's share of total project costs can be met with the prime's percentage being greater than the individual contribution of each subrecipient even if the prime applicant's share is less than 50% of the scope of work. For example, a project allocation of 40% prime applicant and three subapplicants each utilizing 20% of the budget is allowable.

#### **A. Eligible Applicants**

##### **i. Individuals**

U.S. citizens and lawful permanent residents are eligible to apply for funding as a prime recipient or subrecipient.

##### **ii. Domestic Entities**

The proposed prime recipient and subrecipient(s) must be domestic entities. The following types of domestic entities are eligible to participate as a prime recipient or subrecipient of this FOA:

1. Institutions of higher education;
2. For-profit entities;
3. Non-profit entities; and
4. State and local governmental entities, and Tribal Nations.

To qualify as a domestic entity, the entity must be organized, chartered or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States; have majority domestic ownership and control; and have a physical place of business in the United States.

DOE/NNSA FFRDCs are eligible to apply for funding as follows:

**Topic Area 1:** DOE/NNSA FFRDCs are eligible to apply for funding as a subrecipient, but are not eligible to apply as a prime recipient, as described above.

**Topic Area 2:** DOE/NNSA FFRDCs are eligible to apply for funding as a prime recipient or subrecipient.

Non-DOE/NNSA FFRDCs are eligible to participate as a subrecipient, but are not eligible to apply as a prime recipient.

Federal agencies and instrumentalities (other than DOE) are eligible to participate as a subrecipient, but are not eligible to apply as a prime recipient. Entities banned from doing business with the U.S. government such as entities debarred, suspended, or otherwise excluded from or ineligible for participating in Federal programs are not eligible.

Entities identified on a Department of Homeland Security, Binding Operational Directives as an entity publicly banned from doing business with the United States government are not eligible. See <https://cyber.dhs.gov/directives/>.

Nonprofit organizations described in section 501(c)(4) of the Internal Revenue Code of 1986 that engaged in lobbying activities after December 31, 1995 are **not** eligible to apply for funding. Nonprofit organizations described in section 501(c)5 of the Internal Revenue Code are eligible to apply for funding.

### iii. Foreign Entities

In limited circumstances, EERE may approve a waiver to allow a foreign entity to participate as a prime recipient or subrecipient. A foreign entity may submit an Full Application to this FOA, but the Full Application must be accompanied by an explicit written waiver request. Likewise, if the applicant seeks to include a foreign entity as a subrecipient, the applicant must submit a separate explicit written waiver request in the Full Application for each proposed foreign subrecipient.

Appendix C lists the information that must be included in a foreign entity waiver request. The applicant does not have the right to appeal EERE's decision concerning a waiver request.

#### **iv. Incorporated Consortia**

Domestic incorporated consortia are eligible to participate as a prime recipient or subrecipient. For consortia incorporated (or otherwise formed) under the laws of a state or territory of the United States, please refer to “Domestic Entities” above. For consortia incorporated (or otherwise formed) in a foreign country, please refer to the requirements in “Foreign Entities” above.

Each consortium must have an internal governance structure and a written set of internal rules. Upon request, the consortium must provide a written description of its internal governance structure and its internal rules to the DOE Contracting Officer.

If the consortium includes foreign members, the applicant must submit a separate explicit written waiver request in the Full Application for each foreign member. See Appendix C.

#### **v. Unincorporated Consortia**

Unincorporated Consortia must designate one member of the consortium to serve as the prime recipient/consortium representative. The prime recipient/consortium representative must be incorporated (or otherwise formed) under the laws of a state or territory of the United States. The eligibility of the consortium will be determined by the eligibility of the prime recipient/consortium representative under [Section III.A.](#) of the FOA.

Upon request, unincorporated consortia must provide the DOE Contracting Officer with a collaboration agreement, commonly referred to as the articles of collaboration, which sets out the rights and responsibilities of each consortium member. This agreement binds the individual consortium members together and should include the consortium’s:

- Management structure;
- Method of making payments to consortium members;
- Means of ensuring and overseeing members’ efforts on the project;
- Provisions for members’ cost sharing contributions; and
- Provisions for ownership and rights in intellectual property developed previously or under the agreement.

If the consortium includes foreign members, the applicant must submit a separate explicit written waiver request in the Full Application for each foreign member. See Appendix C.

### **B. Cost Sharing**

Applicants are bound by the cost share proposed in their Full Applications if selected for award negotiations.

The cost share must be at least 20% of the total project costs<sup>40</sup> for research and development projects (technology readiness level 5 and below) and 50% of the total project costs for demonstration and commercial application projects (technology readiness level 6 and above).<sup>41</sup> The cost share must come from non-federal sources unless otherwise allowed by law.

To assist applicants in calculating proper cost share amounts, EERE has included a cost share information sheet and sample cost share calculation as Appendices A and B to this FOA.

### **i. Legal Responsibility**

Although the cost share requirement applies to the project as a whole, including work performed by members of the project team other than the prime recipient, the prime recipient is legally responsible for paying the entire cost share. If the funding agreement is terminated prior to the end of the project period, the prime recipient is required to contribute at least the cost share percentage of total expenditures incurred through the date of termination.

The prime recipient is solely responsible for managing cost share contributions by the project team and enforcing cost share obligation assumed by project team members in subawards or related agreements.

### **ii. Cost Share Allocation**

Each project team is free to determine how best to allocate the cost share requirement among the team members. The amount contributed by individual project team members may vary, as long as the cost share requirement for the project as a whole is met.

### **iii. Cost Share Types and Allowability**

Every cost share contribution must be allowable under the applicable federal cost principles, as described in Section IV.K.i of the FOA. In addition, cost share must be verifiable upon submission of the Full Application.

Project teams may provide cost share in the form of cash or in-kind contributions. Cost share may be provided by the prime recipient, subrecipients, or third parties (entities that do not have a role in performing the scope of

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<sup>40</sup> Total project costs is the sum of the government share, including FFRDC costs if applicable, and the recipient share of project costs.

<sup>41</sup> Energy Policy Act of 2005, Pub.L. 109-58, sec. 988. Also see 2 CFR 200.306 and 2 CFR 910.130 for additional cost sharing requirements.

work). Vendors/contractors may not provide cost share. Any partial donation of goods or services is considered a discount and is not allowable.

Cash contributions include, but are not limited to: personnel costs, fringe costs, supply and equipment costs, indirect costs and other direct costs.

In-kind contributions are those where a value of the contribution can be readily determined, verified and justified but where no actual cash is transacted in securing the good or service comprising the contribution. Allowable in-kind contributions include, but are not limited to: the donation of space or use of equipment.

Project teams may use funding or property received from state or local governments to meet the cost share requirement, so long as the funding was not provided to the state or local government by the federal government.

The prime recipient may not use the following sources to meet its cost share obligations including, but not limited to:

- Revenues or royalties from the prospective operation of an activity beyond the project period;
- Proceeds from the prospective sale of an asset of an activity;
- Federal funding or property (e.g., federal grants, equipment owned by the federal government); or
- Expenditures that were reimbursed under a separate federal program.
- Costs of software licenses. Costs for the purchase of off-the-shelf software offered commercially to the general public will be considered on a case-by-case basis. Third party donation of off-the-shelf software will be considered on a case-by-case basis. Software licenses for software owned by prime or sub-recipients will not be considered allowable as cost share.

Project teams may not use the same cash or in-kind contributions to meet cost share requirements for more than one project or program.

Cost share contributions must be specified in the project budget, verifiable from the prime recipient's records, and necessary and reasonable for proper and efficient accomplishment of the project. As all sources of cost share are considered part of total project cost, the cost share dollars will be scrutinized under the same federal regulations as federal dollars to the project. Every cost share contribution must be reviewed and approved in advance by the Contracting Officer and incorporated into the project budget before the expenditures are incurred.

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Applicants are encouraged to refer to 2 CFR 200.306 as amended by 2 CFR 910.130 for additional cost sharing requirements.

**iv. Cost Share Contributions by FFRDCs**

Because FFRDCs are funded by the federal government, costs incurred by FFRDCs generally may not be used to meet the cost share requirement. FFRDCs may contribute cost share only if the contributions are paid directly from the contractor's Management Fee or another non-federal source.

**v. Cost Share Verification**

Applicants are required to provide written assurance of their proposed cost share contributions in their Full Applications.

Upon selection for award negotiations, applicants are required to provide additional information and documentation regarding their cost share contributions. Please refer to Appendix A of the FOA.

**vi. Cost Share Payment**

DOE requires prime recipients to contribute the cost share amount incrementally over the life of the award. Specifically, the prime recipient's cost share for each billing period must always reflect the overall cost share ratio negotiated by the parties (i.e., the total amount of cost sharing on each invoice when considered cumulatively with previous invoices must reflect, at a minimum, the cost sharing percentage negotiated). As FFRDC funding will be provided directly to the FFRDC(s) by DOE, prime recipients will be required to provide project cost share at a percentage commensurate with the FFRDC costs, on a budget period basis, resulting in a higher interim invoicing cost share ratio than the total award ratio.

In limited circumstances, and where it is in the government's interest, the DOE's Contracting Officer may approve a request by the prime recipient to meet its cost share requirements on a less frequent basis, such as monthly or quarterly. Regardless of the interval requested, the prime recipient must be up-to-date on cost share at each interval. Such requests must be sent to the Contracting Officer during award negotiations and include the following information: (1) a detailed justification for the request; (2) a proposed schedule of payments, including amounts and dates; (3) a written commitment to meet that schedule; and (4) such evidence as necessary to demonstrate that the prime recipient has complied with its cost share obligations to date. The Contracting Officer must approve all such requests before they go into effect.

## **C. Compliance Criteria**

**Letters of Intent, Concept Papers, Full Applications, and Replies to Reviewer  
Comments must meet all compliance criteria listed below or they will be**

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**considered noncompliant. EERE will not review or consider noncompliant**

**submissions**, including Letters of Intent, Concept Papers, Full Applications, and Replies to Reviewer Comments that were: submitted through means other than EERE Exchange; submitted after the applicable deadline; and/or submitted incomplete. EERE will not extend the submission deadline for applicants that fail to submit required information by the applicable deadline due to server/connection congestion.

**i. Compliance Criteria****1. Letters of Intent**

Letters of Intent are deemed compliant if:

- The applicant entered all required information and clicked the “Submit” button in EERE Exchange by the deadline stated in the FOA.

**2. Concept Papers**

Concept Papers are deemed compliant if:

- The applicant submitted a compliant Letter of Intent;
- The Concept Paper complies with the content and form requirements in Section IV.D of the FOA; and
- The applicant successfully uploaded all required documents and clicked the “Submit” button in EERE EXCHANGE by the deadline stated in this FOA.

**3. Full Applications**

Full Applications are deemed compliant if:

- The applicant submitted a compliant Letter of Intent and Concept Paper;
- The Full Application complies with the content and form requirements in Section IV.E of the FOA; and
- The applicant successfully uploaded all required documents and clicked the “Submit” button in EERE Exchange by the deadline stated in the FOA.

**4. Replies to Reviewer Comments**

Replies to Reviewer Comments are deemed compliant if:

- The Reply to Reviewer Comments complies with the content and form requirements in Section IV.F of the FOA; and
- The applicant successfully uploaded all required documents to EERE Exchange by the deadline stated in the FOA.

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## **D. Responsiveness Criteria**

All “Applications Specifically Not of Interest,” as described in Section I.C of the FOA, are deemed nonresponsive and are not reviewed or considered.

## **E. Other Eligibility Requirements**

### **i. Requirements for DOE/National Nuclear Security Agency (NNSA) Federally Funded Research and Development Centers (FFRDC) Listed as the applicant**

A DOE/NNSA FFRDC is eligible to apply for funding under this FOA if its cognizant Contracting Officer provides written authorization and this authorization is submitted with the application.

The following wording is acceptable for the authorization:

Authorization is granted for the Laboratory to participate in the proposed project. The work proposed for the laboratory is consistent with or complementary to the missions of the laboratory, and will not adversely impact execution of the DOE assigned programs at the laboratory.

If a DOE/NNSA FFRDC is selected for award negotiation, the proposed work will be authorized under the DOE work authorization process and performed under the laboratory’s Management and Operating (M&O) contract.

### **ii. Requirements for DOE/NNSA and non-DOE/NNSA Federally Funded Research and Development Centers Included as a Subrecipient**

DOE/NNSA and non-DOE/NNSA FFRDCs may be proposed as a subrecipient on another entity’s application subject to the following guidelines:

#### **1. Authorization for non-DOE/NNSA FFRDCs**

The federal agency sponsoring the FFRDC must authorize in writing the use of the FFRDC on the proposed project and this authorization must be submitted with the application. The use of a FFRDC must be consistent with its authority under its award.

#### **2. Authorization for DOE/NNSA FFRDCs**

The cognizant Contracting Officer for the FFRDC must authorize in writing the use of the FFRDC on the proposed project and this authorization must be submitted with the application. The following wording is acceptable for this authorization:

Authorization is granted for the Laboratory to participate in the proposed project. The work proposed for the laboratory is consistent with or complementary to the missions of the laboratory, and will not adversely impact execution of the DOE assigned programs at the laboratory.

**3. Value/Funding**

The value of and funding for the FFRDC portion of the work will not normally be included in the award to a successful applicant. Usually, DOE will fund a DOE/NNSA FFRDC contractor through the DOE field work proposal (WP) system and non-DOE/NNSA FFRDC through an interagency agreement with the sponsoring agency.

**4. Cost Share**

Although the FFRDC portion of the work is usually excluded from the award to a successful applicant, the applicant's cost share requirement will be based on the total cost of the project, including the applicant's, the subrecipient's, and the FFRDC's portions of the project.

**5. Responsibility**

The prime recipient will be the responsible authority regarding the settlement and satisfaction of all contractual and administrative issues including, but not limited to disputes and claims arising out of any agreement between the prime recipient and the FFRDC.

**6. Limit on FFRDC Effort**

DOE and National Nuclear Security Agency (NNSA) Federally Funded Research and Development Centers (FFRDCs) and national laboratories are not eligible to apply as prime recipients and may be included only as subrecipients on applications in Topic Area 1. The scope of work performed by the prime recipient shall not be less than the scope of work performed by the subrecipients who are ineligible to be prime applicants, as measured by the total project costs. The requirement for the prime recipient's share of total project costs can be met with the prime's percentage being greater than the individual contribution of each subrecipient even if the prime applicant's share is less than 50% of the scope of work. For example, a project allocation of 40% prime applicant and three subapplicants each utilizing 20% of the budget is allowable.

There is no limit on FFRDC participation for Topic Area 2.

### iii. Agreement Requirements for DOE/NNSA FFRDC Participating as a Subrecipient

DOE/NNSA FFRDCs participating as a subrecipient on a project and funded directly through the DOE WP System must establish a Cooperative Research and Development Agreement<sup>42</sup> (CRADA) or, if the role of the DOE/NNSA FFRDC is limited to technical assistance and intellectual property is not anticipated to be generated from the DOE/NNSA FFRDC's work, a Technical Assistance Agreement (TAA), with at least the prime recipient before any project work begins.

The CRADA or TAA is used to ensure accountability for project work and provide the appropriate management of intellectual property (IP), e.g., data protection and background IP. The DOE/NNSA FFRDC (or lead DOE/NNSA FFRDC, if more than one FFRDC is involved) must provide a Joint Work Statement to the DOE COs with cognizance over the DOE funding program and DOE/NNSA FFRDC by the second quarter from the project start date. The CRADA or TAA must be executed by all parties without substantive changes by third quarter from the project start date.

## F. Limitation on Number of Concept Papers and Full Applications Eligible for Review

An entity may submit more than one Letter of Intent, Concept Paper, and Full Application to this FOA, provided that each application describes a unique, scientifically distinct project and provided that an eligible Concept Paper was submitted for each Full Application.

## G. Questions Regarding Eligibility

DOE will not make eligibility determinations for potential applicants prior to the date on which applications to this FOA must be submitted. The decision whether to submit an application in response to this FOA lies solely with the applicant.

# IV. Application and Submission Information

## A. Application Process

The application process will include three phases: a Letter of Intent phase, a Concept Paper phase, and a Full Application phase. **Only applicants who have submitted an**

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<sup>42</sup> A cooperative research and development agreement is a contractual agreement between a national laboratory contractor and a private company or university to work together on research and development. For more information, see <https://www.energy.gov/gc/downloads/doe-cooperative-research-and-development-agreements>

**eligible Letter of Intent and Concept Paper will be eligible to submit a Full Application.**

At each phase, EERE performs an initial eligibility review of the applicant submissions to determine whether they meet the eligibility requirements of Section III of the FOA. EERE will not review or consider submissions that do not meet the eligibility requirements of Section III. All submissions must conform to the following form and content requirements, including maximum page lengths (described below) and must be submitted via EERE Exchange at <https://eere-Exchange.energy.gov>, unless specifically stated otherwise. **EERE will not review or consider submissions submitted through means other than EERE Exchange, submissions submitted after the applicable deadline, or incomplete submissions.** EERE will not extend deadlines for applicants who fail to submit required information and documents due to server/connection congestion.

A **Control Number** will be issued when an applicant begins the EERE Exchange application process. This control number must be included with all application documents, as described below.

The Concept Paper, Full Application, and Reply to Reviewer Comments must conform to the following requirements:

- Each must be submitted in Adobe PDF format unless stated otherwise;
- Each must be written in English;
- All pages must be formatted to fit on 8.5 x 11 inch paper with margins not less than one inch on every side. Use Times New Roman typeface, a black font color, and a font size of 12 point or larger (except in figures or tables, which may be 10 point font). A symbol font may be used to insert Greek letters or special characters, but the font size requirement still applies. References must be included as footnotes or endnotes in a font size of 10 or larger. Footnotes and endnotes are counted toward the maximum page requirement;
- The Control Number must be prominently displayed on the upper right corner of the header of every page. Page numbers must be included in the footer of every page; and
- Each submission must not exceed the specified maximum page limit, including cover page, charts, graphs, maps, and photographs when printed using the formatting requirements set forth above and single spaced. **If applicants exceed the maximum page lengths indicated below, EERE will review only the authorized number of pages and disregard any additional pages.**
- Optional templates for the Concept Paper and Full Application are provided on EERE Exchange.

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Applicants are responsible for meeting each submission deadline. **Applicants are strongly encouraged to submit their Letters of Intent, Concept Papers, Full Applications, and Replies to Reviewer Comments at least 48 hours in advance of the submission deadline.** Under normal conditions (i.e., at least 48 hours in advance of the submission deadline), applicants should allow at least 1 hour to submit a Letter of Intent, Concept Paper, Full Application, or Reply to Reviewer Comments. Once the Letter of Intent, Concept Paper, Full Application, or Reply to Reviewer Comments is submitted in EERE Exchange, applicants may revise or update that submission until the expiration of the applicable deadline. If changes are made to any of these documents, the applicant must resubmit the Letter of Intent, Concept Paper, Full Application, or Reply to Reviewer Comments before the applicable deadline.

DOE urges applicants to carefully review their Letters of Intent, Concept Papers, Full Applications, and Replies to Reviewer Comments to allow sufficient time for the submission of required information and documents. All Full Applications that pass the initial eligibility review will undergo comprehensive technical merit review according to the criteria identified in Section V.A.ii of the FOA.

#### **i. Additional Information on EERE Exchange**

EERE Exchange is designed to enforce the deadlines specified in this FOA. The “Apply” and “Submit” buttons will automatically disable at the defined submission deadlines. Should applicants experience problems with EERE Exchange, the following information may be helpful.

Applicants that experience issues with submission PRIOR to the FOA deadline: In the event that an applicant experiences technical difficulties with a submission, the applicant should contact the EERE Exchange helpdesk for assistance (EERE-ExchangeSupport@hq.doe.gov). The EERE Exchange helpdesk and/or the EERE Exchange system administrators will assist applicants in resolving issues.

## **B. Application Forms**

The application forms and instructions are available on EERE Exchange. To access these materials, go to <https://eere-Exchange.energy.gov> and select the appropriate funding opportunity number.

Note: The maximum file size that can be uploaded to the EERE Exchange website is 10MB. Files in excess of 10MB cannot be uploaded, and hence cannot be submitted for review. If a file exceeds 10MB but is still within the maximum page limit specified in the FOA, it must be broken into parts and denoted to that effect. For example:

**TechnicalVolume\_Part\_1**

**TechnicalVolume\_Part\_2**

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## C. Content and Form of the Letter of Intent

Applicants must submit a Letter of Intent by the specified due date and time to be eligible to submit a Concept Paper and Full Application. Letters of Intent will be used by EERE to plan for the merit review process. The letters should not contain any proprietary or sensitive business information. The letters will not be used for down-selection purposes, and do not commit an applicant to submit an application.

Each applicant must provide the following information as part of the Letter of Intent:

- Project Title;
- Lead Organization;
- Organization Type (Business < 500 Employees; Business > 1000 Employees; Business 500-1000 Employees; FFRDC; Government-Owned, Government Operated; Non-Profit; University);
- Whether the application has been previously submitted to EERE;
- % of effort contributed by the Lead Organization;
- The Project Team, including:
  - The Principal Investigator for the prime recipient;
  - Team Members (i.e., subrecipients); and
  - Key Participants (i.e., individuals who contribute in a substantive, measurable way to the execution of the proposed project);
- Technical Topic or Area; and
- Abstract – The abstract provided should be not more than 200 words in length, and should provide a truncated explanation of the proposed project.

## D. Content and Form of the Concept Paper

To be eligible to submit a Full Application, applicants must submit a Concept Paper by the specified due date and time.

### i. Concept Paper Content Requirements

EERE will not review or consider ineligible Concept Papers (see Section III of the FOA).

Each Concept Paper must be limited to a single concept or technology. Unrelated concepts and technologies should not be consolidated into a single Concept Paper.

The Concept Paper must conform to the following content requirements:

| Section    | Page Limit     | Description  |
|------------|----------------|--|
| Cover Page | 1 page maximum | The cover page should include the project title, the specific announcement Topic Area being addressed (if applicable), |

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|                               |                 |   |
|-------------------------------|-----------------|---|
|                               |                 | both the technical and business points of contact, names of all team member organizations, and any statements regarding confidentiality.  |
| <b>Technology Description</b> | 4 pages maximum | <p>Applicants are required to describe succinctly:</p> <ul style="list-style-type: none"> <li>• The proposed technology, including its basic operating principles and how it is unique and innovative;</li> <li>• The proposed technology's target level of performance (applicants should provide technical data or other support to show how the proposed target could be met);</li> <li>• The current state-of-the-art in the relevant field and application, including key shortcomings, limitations, and challenges;</li> <li>• How the proposed technology will overcome the shortcomings, limitations, and challenges in the relevant field and application;</li> <li>• The potential impact that the proposed project would have on the relevant field and application;</li> <li>• The key technical risks/issues associated with the proposed technology development plan including projected physical climate impacts that might contribute to technology resilience/longevity;</li> <li>• How the proposed project will address DEIA goals; and</li> <li>• The impact that EERE funding would have on the proposed project.</li> </ul> |
| <b>Addendum</b>               | 2 pages maximum | <p>Applicants are required to describe succinctly the qualifications, experience, and capabilities of the proposed Project Team, including:</p> <ul style="list-style-type: none"> <li>• Whether the Principal Investigator (PI) and Project Team have the skill and expertise needed to successfully execute the project plan;</li> <li>• Whether the applicant has prior experience which demonstrates an ability to perform tasks of similar risk and complexity;</li> <li>• Whether the applicant has worked together with its teaming partners on prior projects or programs; and</li> <li>• Whether the applicant has adequate access to equipment and facilities necessary to accomplish the effort and/or clearly explain how it intends to obtain access to the necessary equipment and facilities.</li> <li>• Applicants may provide graphs, charts, or other data to supplement their Technology Description.</li> </ul>   |
| <b>Concept Slide</b>          | 1 page maximum  | Applicants are required to provide a single PowerPoint slide summarizing the proposed project. The slide must be submitted in Microsoft PowerPoint format. This slide is used during the evaluation process and should be legible when viewed on a screen in a conference room. The content of this   |

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|  |  |   |
|--|--|---|
|  |  | <p>Summary Slide must not include any proprietary or sensitive business information as DOE may make it available to the public after selections are made.</p> <p>The Summary Slide requires the following information:</p> <ul style="list-style-type: none"><li>• The project's key idea/takeaway</li><li>• A description of the project's impact</li><li>• Proposed project goals</li><li>• Any key graphics (illustrations, charts, and/or tables)</li><li>• Project title, Prime Recipient, Principal Investigator, and Subrecipients</li></ul> <p>Requested SETO funds and proposed applicant cost share (if applicable)</p> |
|--|--|---|

EERE makes an independent assessment of each Concept Paper based on the criteria in Section V.A.i of the FOA. EERE will encourage a subset of applicants to submit Full Applications. Other applicants will be discouraged from submitting a Full Application. An applicant who receives a "discouraged" notification may still submit a Full Application. EERE will review all eligible Full Applications. However, by discouraging the submission of a Full Application, EERE intends to convey its lack of programmatic interest in the proposed project in an effort to save the applicant the time and expense of preparing an application that is unlikely to be selected for award negotiations.

EERE may include general comments provided from reviewers on an applicant's Concept Paper in the encourage/discourage notification posted on EERE Exchange at the close of that phase.

## **E. Content and Form of the Full Application**

Applicants must submit a Full Application by the specified due date and time to be considered for funding under this FOA. Applicants must complete the following application forms found on the EERE Exchange website at <https://eere-Exchange.energy.gov/>, in accordance with the instructions.

Applicants will have approximately 30 days from receipt of the Concept Paper Encourage/Discourage notification on EERE Exchange to prepare and submit a Full Application. Regardless of the date the applicant receives the Encourage/Discourage notification, the submission deadline for the Full Application remains the date and time stated on the FOA cover page.

All Full Application documents must be marked with the Control Number issued to the applicant. Applicants will receive a control number when starting the application process in EERE Exchange, and should include that control number in the file name of their Full Application submission (i.e., *Control number\_Applicant Name\_Full Application*).

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## i. Full Application Content Requirements

EERE will not review or consider ineligible Full Applications (see Section III of the FOA).

Each Full Application shall be limited to a single concept or technology. Unrelated concepts and technologies shall not be consolidated in a single Full Application. Full Applications must conform to the following requirements:

| Component  | File Format   | Page Limit  | File Name  |
|--|---------------|-------------|--|
| Technical Volume   | PDF           | 15          | ControlNumber_LeadOrganization_TechnicalVolume                   |
| Resumes  | PDF           | 1 page each | ControlNumber_LeadOrganization_Resumes                           |
| Letters of Commitment  | PDF           | 1 page each | ControlNumber_LeadOrganization_LOCs                              |
| SF-424   | PDF           | n/a         | ControlNumber_LeadOrganization_424                               |
| Budget Justification Workbook  | MS Excel      | n/a         | ControlNumber_LeadOrganization_Budget_Justification              |
| Summary/Abstract for Public Release  | PDF           | 1           | ControlNumber_LeadOrganization_Summary                           |
| Summary Slide  | MS Powerpoint | 1           | ControlNumber_LeadOrganization_Slide                             |
| Subrecipient Budget Justification  | MS Excel      | n/a         | ControlNumber_LeadOrganization_Subrecipient_Budget_Justification |
| DOE Work Proposal for FFRDC, if applicable (see DOE O 412.1A, Attachment 3)  | PDF           | n/a         | ControlNumber_LeadOrganization_WP                                |
| Authorization from cognizant Contracting Officer for FFRDC                   | PDF           | n/a         | ControlNumber_LeadOrganization_FFRDCAuth                         |
| SF-LLL Disclosure of Lobbying Activities (prime applicant and subrecipients) | PDF           | n/a         | ControlNumber_LeadOrganization_SF-LLL                            |
| Foreign Entity Waiver Requests and Foreign Work Waiver Requests              | PDF           | n/a         | ControlNumber_LeadOrganization_Waiver                            |
| Buy America Requirements for Infrastructure Projects Waiver Requests         | PDF           | n/a         | ControlNumber_LeadOrganization_BA_Waiver                         |
| Community Benefits Plan  | PDF           | 2           | ControlNumber_LeadOrganization_CBenefits                         |
| Current and Pending Support  | PDF           | n/a         | ControlNumber_LeadOrganization_CPS                               |

**Note:** The maximum file size that can be uploaded to the EERE Exchange website is 10MB. Files in excess of 10MB cannot be uploaded, and hence cannot be submitted for review. If a file exceeds 10MB but is still within the maximum page

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limit specified in the FOA it must be broken into parts and denoted to that effect. For example:

**ControlNumber\_LeadOrganization\_TechnicalVolume\_Part\_1**  
**ControlNumber\_LeadOrganization\_TechnicalVolume\_Part\_2**

**EERE will not accept late submissions that resulted from technical difficulties due to uploading files that exceed 10MB.**

EERE provides detailed guidance on the content and form of each component below.

## ii. Technical Volume

The Technical Volume must be submitted in PDF format. The Technical Volume must conform to the following content and form requirements, including maximum page lengths. If applicants exceed the maximum page lengths indicated below, EERE will review only the authorized number of pages and disregard any additional pages. This volume must address the Merit Review Criteria as discussed in Section V.A.ii of the FOA. Save the Technical Volume in a single PDF file using the following convention for the title “ControlNumber\_LeadOrganization\_TechnicalVolume”.

Applicants must provide sufficient citations and references to the primary research literature to justify the claims and approaches made in the Technical Volume. However, EERE and reviewers are under no obligation to review cited sources.

The Technical Volume to the Full Application may not be more than 15 pages including the cover page, table of contents, and all citations, charts, graphs, maps, photos, or other graphics, and must include all of the information in the table below. The applicant should consider the weighting of each of the evaluation criteria (see Section V.A.ii of the FOA) when preparing the Technical Volume.

The Technical Volume should clearly describe and expand upon information provided in the Concept Paper. The Technical Volume must conform to the following content requirements:

| SECTION/PAGE LIMIT            | DESCRIPTION   |
|-------------------------------|---|
| <b>Cover Page</b><br>(1 page) | <ul style="list-style-type: none"> <li>• Project Title</li> <li>• The specific FOA Topic Area being addressed and Project Focus Area(s): e.g., PV recycling, PV metallization, Perovskite module R&amp;D</li> </ul> |

|  |  |
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|  | <ul style="list-style-type: none"> <li>○ (Note: This will help sort applications and determine reviewer expertise areas needed for each application so careful consideration here is helpful.)</li> <li>• The Project Team and contact information, including:               <ul style="list-style-type: none"> <li>○ The Principal Investigator for the Prime Recipient (Technical Point of Contact).</li> <li>○ Team Members (i.e., Subrecipients); and</li> <li>○ Key Participants (i.e., individuals who contribute in a substantive, measurable way to the execution of the proposed project);</li> </ul> </li> <li>• Total Requested Federal Funds and Cost Share</li> <li>• Any statements regarding confidentiality</li> </ul> <p>No additional information, such as an application abstract, should be included on this page.</p>   |
| <p><b>Project Overview</b><br/>(Approximately 10% of the Technical Volume)</p> | <p>The Project Overview should contain the following information:</p> <ul style="list-style-type: none"> <li>• <b>Background:</b> The applicant should discuss the background of their organization, including the history, successes, and current research and development status (i.e., the technical baseline) relevant to the technical topic being addressed in the Full Application.</li> <li>• <b>Project Goal:</b> The applicant should explicitly identify the targeted improvements to the baseline technology and the critical success factors in achieving that goal, including the ways in which the proposed project location and related infrastructure, workforce, etc. will contribute to the success of the overall project.</li> <li>• <b>Technology Status:</b> The applicant should discuss relevant, previous work efforts, demonstrated innovations, and how these enable the applicant to achieve the project objectives.</li> <li>• <b>Community Benefits Plan</b> –The applicant should summarize how Diversity, Equity, Inclusion, and Accessibility priorities will be addressed in the project. The applicant should summarize the overall anticipated benefits that will accrue to the local community and DACs (including, but not limited to, the support of minority business enterprises).</li> <li>• The applicant should identify any potential long-term constraints the project will have on community’s access to natural resources (e.g., water) and Tribal cultural resources. The applicant should describe a long-term cleanup strategy that ensures communities and neighborhoods remain healthy and safe and not burden with cleanup costs and waste. The applicant should outline a climate resilience strategy that will overcome extreme weather patterns such as high winds (tornadoes and hurricanes), heat and freezing temperatures, drought, and floods.</li> <li>• <b>DOE Impact:</b> The applicant should discuss the impact that DOE funding would have on the proposed project. Applicants should specifically explain how DOE funding, relative to prior, current, or</li> </ul> |

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|   |  |
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|   | <p>anticipated funding from other public and private sources, is necessary to achieve the project objectives.</p>  |
| <p><b>Technical Description, Innovation, and Impact</b><br/>(Approximately 30% of the Technical Volume)</p> | <p>The Technical Description should contain the following information:</p> <ul style="list-style-type: none"> <li>• <b>Relevance and Outcomes:</b> The applicant should provide a detailed description of the technology, including the scientific and other principles and objectives that will be pursued during the project. This section should describe the relevance of the proposed project to the goals and objectives of the FOA, including the potential to meet specific DOE technical targets or other relevant performance targets. The applicant should clearly specify the expected outcomes of the project.</li> <li>• <b>Feasibility:</b> The applicant should demonstrate the technical feasibility of the proposed technology and capability of achieving the anticipated performance targets, including a description of previous work done and prior results. This section should also address how the project will secure and/or retain trained and qualified workers to meet the performance targets, as well as how the proposed project location and underlying infrastructure and workforce will contribute to the success of the overall project.</li> <li>• <b>Innovation and Impacts:</b> The applicant should describe the current state-of-the-art in the applicable field, the specific innovation of the proposed technology, the advantages of proposed technology over current and emerging technologies, and the overall impact on advancing the state-of-the-art/technical baseline if the project is successful. The application should include a justification for the impact assessment approach and impact claim (e.g. performance improvement over baseline expectations and ramifications, cost model with references, future market opportunity size, etc.) as well as a description of the pathway to achieve stated impact after the end of the proposed project's period of performance.</li> </ul> |
| <p><b>Workplan and Market Impact Plan</b><br/>(Approximately 40% of the Technical Volume)</p>               | <p>The Workplan should include a summary of the Project Objectives, Technical Scope, Work Breakdown Structure (WBS), Milestones, Go/No-Go Decision Points, and Project Schedule. The Workplan should contain the following information:</p> <ul style="list-style-type: none"> <li>• <b>Project Objectives:</b> The applicant should provide a clear and concise (high-level) statement of the goals and objectives of the project as well as the expected outcomes.</li> <li>• <b>Technical Scope Summary:</b> The applicant should provide a summary description of the overall work scope and approach to achieve the objective(s). The overall work scope is to be divided by performance periods that are separated by discrete, approximately annual decision points (see below for more information on Go/No-Go decision points). The applicant should describe the specific expected end result of each performance period, including milestones detailed in the Community Benefits Plan.</li> </ul>   |

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|  | <ul style="list-style-type: none"> <li>• <b>WBS and Task Description Summary:</b> The Workplan should describe the work to be accomplished and how the applicant will achieve the milestones, will accomplish the final project goal(s), and will produce all deliverables, including a strategy for securing qualified workers and reducing risk of work stoppages due to labor and/or community disputes. The Workplan is to be structured with a hierarchy of performance period (approximately annual), task and subtasks, which is typical of a standard WBS for any project. The Workplan shall contain a concise description of the specific activities to be conducted over the life of the project. The description shall be a full explanation and disclosure of the project being proposed (i.e., a statement such as “we will then complete a proprietary process” is unacceptable). It is the applicant’s responsibility to prepare an adequately detailed task plan to describe the proposed project and the plan for addressing the objectives of this FOA.</li> <li>• <b>Milestone Summary:</b> The applicant should provide a summary of appropriate milestones throughout the project to demonstrate success. A milestone may be either a progress measure (which can be activity based) or a SMART technical milestone. SMART milestones should be Specific, Measurable, Achievable, Relevant, and Timely, and must demonstrate a technical achievement rather than simply completing a task. Unless otherwise specified in the FOA, the minimum requirement is that each project must have at least one milestone per quarter for the duration of the project with at least one SMART technical milestone per year (depending on the project, more milestones may be necessary to comprehensively demonstrate progress). The applicant should also provide the means by which the milestone will be verified.</li> <li>• <b>Go/No-Go Decision Points:</b> The applicant should provide a summary of project-wide Go/No-Go decision points at appropriate points in the Workplan. A Go/No-Go decision point is a risk management tool and a project management best practice to ensure that, for the current phase or period of performance, technical success is definitively achieved and potential for success in future phases or periods of performance is evaluated, prior to actually beginning the execution of future phases. At a minimum, each project must have at least one project-wide Go/No-Go decision point for each budget period (12 to 18-month period) of the project. See Section VI.B.xiii. The applicant should also provide the specific technical criteria to be used to evaluate the project at the Go/No-Go decision point. Go/No-Go decision points are considered “SMART” and can fulfill the requirement for an annual SMART milestone. <ul style="list-style-type: none"> <li>○ Milestones should not be activity-based (i.e., provide a report, talk to customers, perform experiments); they should instead be SMART milestones (Specific, Measurable, Achievable, Relevant, and Timely) and must</li> </ul> </li> </ul> |
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|  | <p>demonstrate a definitive achievement of progress rather than simply performing work.</p> <ul style="list-style-type: none"> <li>○ Milestones should represent achievement of a specific mission-related outcome as opposed to completion of task that may or may not achieve progress towards FOA related goals. “Make 100 phone calls” or “explore three materials” are tasks that could be achieved without any measurable progress toward substantive goals. SETO is not interested in these types of milestones. Conversely, “sell 10 widgets” or “achieve X% efficiency” relies on validation from entities/principles outside of the team’s and represent measurable progress towards substantive goals related to the FOA.</li> <li>● End of Project Goal: The applicant should provide a summary of the end of project goal(s). At a minimum, each project must have one SMART end of project goal.</li> <li>● Project Schedule (Gantt Chart or similar): The applicant should provide a schedule for the entire project, including task and subtask durations, milestones, and Go/No-Go decision points.</li> <li>● Buy America Requirements for Infrastructure Projects: Within the first 2 pages of the Workplan, include a short statement on whether the project will involve the construction, alteration, and/or repair of infrastructure in the United States. See Appendix E for applicable definitions and other information to inform this statement</li> <li>● Project Management: The applicant should discuss the team’s proposed management plan, including the following: <ul style="list-style-type: none"> <li>○ The overall approach to and organization for managing the work</li> <li>○ The roles of each project team member</li> <li>○ Any critical handoffs/interdependencies among project team members</li> <li>○ The technical and management aspects of the management plan, including systems and practices, such as financial and project management practices</li> <li>○ The approach to project risk management, including labor disputes</li> <li>○ A description of how project changes will be handled</li> <li>○ If applicable, the approach to Quality Assurance/Control</li> <li>○ How communications will be maintained among project team members</li> </ul> </li> <li>● Market Impact Plan: The applicant should provide a market impact plan, including the following:</li> </ul> |
|--|--|

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- Identification of target market, competitors, and distribution channels for proposed technology along with known or perceived barriers to market penetration, including a mitigation plan
- Identification of an industry engagement plan, product development and/or service plan, commercialization timeline, workforce development, financing, product marketing, legal/regulatory considerations including intellectual property, infrastructure requirements, data dissemination, and product distribution.
- How community engagement will be managed over the life of the project

**Example Workplan Structure****A. Project Objective**

[Provide a high-level overview of the goals, impact and final result of this project. Explain the final objective, outcome, milestone and/or deliverable that are to be produced and the rationale for why the applicant has organized the tasks in the way they have. ]

**B. Technical Scope Summary**

[ Provide a summary description of the overall work scope and approach to achieve the objective(s). The applicant should describe the specific expected end result of each performance period. ]

**C. Milestone, Go/No-Go, and End of Project Goals Summary Table**

[ Optional example format, however, milestones, go/no-go decision points, and end of project goals should be included here or in the Project Schedule in the format most appropriate to the applicant's proposal. Go/no-go and End-of-Project decisions points should describe quantifiable metrics that will be achieved at the end of each budget period to demonstrate progress toward achieving overall project goals.]

**D. Project Schedule**

[ The section should describe the anticipated activities to be conducted over the life of the project. This section provides a summary of the planned approach to this project and should clearly articulate what work must be accomplished to execute the project scope and thus meet the established project objectives. Each task should have a task summary that describes the objectives, what work is to be accomplished, and relationship to project deliverables or expected results. For example:

Task 1: Distinctive Title, Date range of the task in months (M1-M7),  
Estimated total task budget

Task Description: Task summaries shall explicitly identify:

- A concise statement of the objectives of that task
- The work that is to be accomplished and how it will be accomplished (write: "we will" often to structure this in the right

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|  | <p>way). Tasks should be designed to retire significant risks, such as technology, and manufacturability risks for hardware applications. Each task can address one or multiple risk categories.]</p> <p>(Optional) Subtask 1.1: Distinctive title, Date range (M1-M2)</p> <p>(Optional) Subtask description: Subtask descriptions:</p> <ul style="list-style-type: none"> <li>• Explicitly identify the task objectives/outcomes being addressed and a concise statement of the objectives of that subtask.</li> <li>• Describe the work and techniques that will be used and the expected result that will be generated from the effort.</li> </ul> <p>(Optional) Subtask 1.2: Distinctive title, Date range (M2-M7)</p> <p>(Continue until all Task 1 subtasks are listed)</p> <p>Task 2: (Continue in the format above until all tasks and subtasks are listed)</p> <p>Subtask 2.1: ]</p> <p><b>E. Project Management</b><br/>[ Provide a description of the project management approach, roles of team members, how work will be coordinated among team members, and how project risks will be handled. ]</p> <p><b>F. Market Impact Plan</b><br/>[ Provide a description of the current market, barriers to bringing this technology to market, industry engagements, and pathways to commercializing the technology. ]</p> |
| <p><b>Technical Qualifications and Resources</b><br/>(Approximately 20% of the Technical Volume)</p> | <p>The Technical Qualifications and Resources should contain the following information:</p> <ul style="list-style-type: none"> <li>• Describe the project team’s unique qualifications and expertise, including those of key subrecipients.</li> <li>• Describe required skill certifications and credentials for construction or production workforce</li> <li>• Describe the project team’s existing equipment and facilities that will facilitate the successful completion of the proposed project; include a justification of any new equipment or facilities requested as part of the project.</li> <li>• This section should also include relevant, previous work efforts, demonstrated innovations, and how these enable the applicant to achieve the project objectives.</li> <li>• Describe the time commitment of the key team members to support the project.</li> <li>• Describe the technical services to be provided by DOE/NNSA FFRDCs, if applicable.</li> <li>• For multi-organizational or multi-investigator projects, describe succinctly: <ul style="list-style-type: none"> <li>○ The roles and the work to be performed by each PI and Key Participant;</li> </ul> </li> </ul>  |

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|                   | <ul style="list-style-type: none"> <li>○ Business agreements between the applicant and each PI and Key Participant;</li> <li>○ Relationships with relevant labor unions</li> <li>○ Type of employment relationship with construction or production workforce, i.e., direct hires, contracted workers, temporary workers, etc.</li> <li>○ How the various efforts will be integrated and managed;</li> <li>○ Process for making decisions on scientific/technical direction;</li> <li>○ Publication arrangements;</li> <li>○ Intellectual Property issues; and</li> <li>○ Communication plans</li> </ul>  |
| <b>Appendices</b> | <ul style="list-style-type: none"> <li>● Applicants should attach letters of commitment from all Subrecipient/third party cost share providers as an appendix. Letters of commitment do not count towards the page limit.</li> <li>● Applicants may attach one-page letters of support from other relevant entities (i.e. end users of the proposed solution) as an appendix. Letters of support do not count towards the page limit. Multi-page letters of support are not allowed and will not be reviewed.</li> <li>● Applicants may attach one page resumes for key participating team members as an appendix. Resumes do not count towards the page limit. Resumes over 1 page are not allowed and will not be reviewed.</li> </ul> <p>Note: Footnotes and endnotes are counted toward the maximum page requirement. Applicants may not include a list of references as an appendix. References and outside links to additional content may be considered by reviewers, however, applications should not require references or outside content to be understood and reviewed.</p> |

### iii. Resumes

A resume provides information that can be used by reviewers to evaluate the individual's skills, experience, and potential for leadership within the scientific community. Applicants are required to submit one-page resumes for the Principle Investigator and all Senior/Key Personnel that include the following:

1. Contact Information;
2. Education and training: Provide institution, major/area, degree, and year for undergraduate, graduate, and postdoctoral training; including a certification or graduate credential for a Registered Apprenticeship or Labor Management Partnership;
3. Research and Professional Experience: Beginning with the current position, list professional/academic positions in chronological order with a brief description. List all current academic, professional, or institutional appointments, foreign or domestic, at the applicant institution or

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elsewhere, whether or not remuneration is received, and, whether full-time, part-time, or voluntary;

4. Awards and honors;
5. A list of up to 10 publications most closely related to the proposed project. For each publication, identify the names of all authors (in the same sequence in which they appear in the publication), the article title, book or journal title, volume number, page numbers, year of publication, and website address if available electronically. Patents, copyrights, and software systems developed may be provided in addition to or substituted for publications. An abbreviated style such as the Physical Review Letters (PRL) convention for citations (list only the first author) may be used for publications with more than 10 authors; and
6. Synergistic Activities: List up to five professional and scholarly activities related to the proposed effort.

Multi-page resumes are not allowed. Save the resumes in a single PDF file using the following convention for the title:

“ControlNumber\_LeadOrganization\_Resumes”.

#### **iv. Letters of Commitment**

Submit letters of commitment from all subrecipient and third party cost share providers. If applicable, also include any letters of commitment from suppliers/partners/end users/future customers/labor unions/community-based organizations (one-page maximum per letter). Save the letters of commitment in a single PDF file using the following convention for the title

“ControlNumber\_LeadOrganization\_LOCs”.

#### **v. SF-424: Application for Federal Assistance**

Complete all required fields in the EERE Exchange system in accordance with the instructions on the form. The list of certifications and assurances in Field 21 can be found at <https://energy.gov/eere/funding/eere-funding-application-and-management-forms>, under Certifications and Assurances. Note: The dates and dollar amounts on the SF-424 are for the complete project period and not just the first project year, first phase or other subset of the project period. Save the SF-424 in a single PDF file using the following convention for the title

“ControlNumber\_LeadOrganization\_424”.

#### **vi. Budget Justification Workbook**

Applicants are required to complete the Budget Justification Workbook. This form is available on <https://energy.gov/eere/funding/eere-funding-application-and-management-forms>. Prime recipients must complete each tab of the Budget Justification Workbook for the project as a whole, including all work to be performed by the prime recipient and its subrecipients and contractors.

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Applicants should include costs associated with required annual audits and incurred cost proposals in their proposed budget documents. Applicants should include costs associated with domestic procurement of materials and supplies and implementation of the good jobs plan. Any price proposal submitted shall clearly identify whether it is subject to such PLA requirements. The “Instructions and Summary” included with the Budget Justification Workbook will auto-populate as the applicant enters information into the Workbook.

Applicants must carefully read the “Instructions and Summary” tab provided within the Budget Justification Workbook. Save the Budget Justification Workbook in a single Microsoft Excel file using the following convention for the title “ControlNumber\_LeadOrganization\_Budget\_Justification”.

### **vii. Summary/Abstract for Public Release**

Applicants are required to submit a one-page summary/abstract of their project. The project summary/abstract must contain a summary of the proposed activity suitable for dissemination to the public. It should be a self-contained document that identifies the name of the applicant, the project director/principal investigator(s), the project title, the objectives of the project, a description of the project, including methods to be employed, the potential impact of the project (e.g., benefits, outcomes including good jobs, equity, and economic development benefits), and major participants, including labor unions (for collaborative projects). This document must not include any proprietary or sensitive business information as DOE may make it available to the public after selections are made. The project summary must not exceed 1 page when printed using standard 8.5 x 11 paper with 1” margins (top, bottom, left, and right) with font not smaller than 12 point. Save the Summary for Public Release in a single PDF file using the following convention for the title “ControlNumber\_LeadOrganization\_Summary”.

### **viii. Summary Slide**

Applicants are required to provide a single slide summarizing the proposed project. This slide is used during the evaluation process.

The Summary Slide template requires the following information:

- A technology summary;
- A description of the technology’s impact;
- A description of good jobs, equity, and economic development benefits;
- Proposed project goals;
- Any key graphics (illustrations, charts and/or tables);
- The project’s key idea/takeaway;

- Project title, prime recipient, Principal Investigator, and Key Participant information; and
- Requested EERE funds and proposed applicant cost share.

Save the Summary Slide in a single Microsoft Powerpoint file using the following convention for the title "ControlNumber\_LeadOrganization\_Slide".

#### **ix. Subrecipient Budget Justification (if applicable)**

Applicants must provide a separate budget justification for each subrecipient that is expected to perform work estimated to be more than \$250,000 or 25 percent of the total work effort (whichever is less). The budget justification must include the same justification information described in the "Budget Justification" section above. Save each subrecipient budget justification in a Microsoft Excel file using the following convention for the title "ControlNumber\_LeadOrganization\_Subrecipient\_Budget\_Justification".

#### **x. DOE Work Proposal for FFRDC/NNSA FFRDC (if applicable)**

If a DOE/NNSA FFRDC contractor is to perform a portion of the work, the applicant must provide a DOE WP in accordance with the requirements in DOE Order 412.1A, Work Authorization System, Attachment 3, available at <https://www.directives.doe.gov/directives-documents/400-series/0412.1-BOrder-a-chg1-AdmChg>. Save the WP in a single PDF file using the following convention for the title "ControlNumber\_LeadOrganization\_WP".

#### **xi. Authorization for non-DOE/NNSA or DOE/NNSA FFRDCs (if applicable)**

The federal agency sponsoring the FFRDC must authorize in writing the use of the FFRDC on the proposed project and this authorization must be submitted with the application. The use of a FFRDC must be consistent with the contractor's authority under its award. Save the Authorization in a single PDF file using the following convention for the title "ControlNumber\_LeadOrganization\_FFRDCAuth".

#### **xii.SF-LLL: Disclosure of Lobbying Activities (required)**

Prime recipients and subrecipients may not use any federal funds to influence or attempt to influence, directly or indirectly, congressional action on any legislative or appropriation matters.

Prime recipients and subrecipients are required to complete and submit SF-LLL, "Disclosure of Lobbying Activities", which can be found at <https://www.grants.gov/web/grants/forms/sf-424-individual-family.html> to ensure that non-federal funds have not been paid and will not be paid to any

person for influencing or attempting to influence any of the following in connection with the application:

- An officer or employee of any federal agency;
- A Member of Congress;
- An officer or employee of Congress; or
- An employee of a Member of Congress.

Save the SF-LLL in a single PDF file using the following convention for the title "ControlNumber\_LeadOrganization\_SF-LLL".

### **xiii. Waiver Requests (if applicable)**

#### **1. Foreign Entity Participation:**

For projects selected under this FOA, as set forth in Section III.A.iii., all prime recipients and subrecipients must be organized, chartered or incorporated (or otherwise formed) under the laws of a particular state or territory of the United States; have majority domestic ownership and control; and have a physical place of business in the United States. To request a waiver of this requirement, the applicant must submit an explicit waiver request in the Full Application. Appendix C lists the necessary information that must be included in a request to waive this requirement.

#### **2. Performance of Work in the United States (Foreign Work Waiver)**

As set forth in Section IV.K.iii, all work under EERE funding agreements must be performed in the United States. This requirement does not apply to the purchase of supplies and equipment, so a waiver is not required for foreign purchases of these items. However, the prime recipient should make every effort to purchase supplies and equipment within the United States. Appendix C lists the necessary information that must be included in a foreign work waiver request.

#### **3. Domestic Content Procurement Preference (Infrastructure Domestic Content Preference Waiver)**

As set forth in Section IV.K.vii., all of the iron, steel, manufactured products and construction materials used in the infrastructure activities of the project must be produced in the United States. Appendix C lists the necessary information that must be included in an Infrastructure Domestic Content Preference Waiver request.

Save the Waivers in a single PDF file using the following convention for the title "ControlNumber\_LeadOrganization\_Waiver".



#### **xiv. Waiver of the Buy American Requirement for Infrastructure Projects**

As set forth in Section IV.K.vii., federally assisted projects which involve, undertaken by applicable recipient types, require that:

- all iron, steel, and manufactured products used in the infrastructure work are produced in the United States; and
- all construction materials used in the infrastructure work are manufactured in the United States.

In limited circumstances, DOE may grant a waiver of this requirement. Appendix E to this FOA provides guidance on how “infrastructure work” is defined, explains the applicable justifications under which a waiver may be granted, and lists the information that must be included in the waiver request.

Save the Waivers in a single PDF file using the following convention for the title “ControlNumber\_LeadOrganization\_BA\_Waiver”.

#### **xv. Community Benefits Plan**

The Community Benefits Plan must set forth the applicant’s framework to ensure that federal investments in photovoltaics research advance the following priorities: diversity, equity, inclusion, and accessibility (DEIA); community engagement; quality jobs; and the Justice40 Initiative. The Community Benefits Plan will be evaluated as part of the technical review process. If the project is selected, DOE will incorporate the Community Benefits Plan into the award as part of the project requirements and the recipient will be required to meet the elements proposed in the plan.

The Community Benefits Plan must be submitted in PDF format and must not exceed **2** pages, including all citations, charts, graphs, maps, photos, or other graphics. This Plan must address the technical review criterion titled, “Community Benefits Plan” See Section V of the FOA.

The Community Benefits Plan shall include a section describing how diversity, equity, inclusion, and accessibility (DEIA) objectives will be incorporated into the project. The section should detail how the applicant will partner with underrepresented project partners. The plan should include at least one SMART milestone per Budget Period supported by metrics to measure the success of the proposed actions and will be incorporated into the award if selected.

The following is a non-exhaustive list of potential DEIA actions that can serve as examples of ways the proposed project could incorporate DEIA elements. These examples should not be considered either comprehensive or prescriptive. Applicants may include appropriate actions not covered by these examples and

should include a comprehensive set of specific DEIA actions anticipated in connection with the project.

- a. Identify Minority Business Enterprises, Minority Owned Businesses, Woman Owned Businesses, and Veteran Owned Businesses to solicit as vendors and sub-contractors for bids on supplies, services and equipment;
- b. Efforts to increase the representation of Minority Serving Institutions and Community Colleges as partners, as applicable;
- c. Collaborate with researchers, and staff in Minority Serving Institutions and Community Colleges, as applicable;
- d. Identify workforce training partners to foster improved access to jobs for members of the community, including under-represented individuals and those facing barriers to employment such as those with disabilities, returning citizens, opportunity youth, and veterans;
- e. Anti-bias training and education to ensure hiring professionals can recognize unconscious bias and can learn how to reduce discriminatory barriers;
- f. Support for quality apprenticeship readiness and/or pre-apprenticeship programs that are integrated with registered apprenticeship;
- g. Comprehensive support services such as income supports, mental health supports, transportation assistance, and access to child care.) to improve access to career-track training and jobs for underrepresented and disadvantaged workers;
- h. Describe Local and/or Economic Hire efforts (e.g., preferences for economically disadvantaged populations).

The Community Benefits Plan must set forth the applicant's prior actions and future plans to engage with an inclusive collection of local stakeholders – such as, residents and businesses, entities that carry out workforce development programs, community colleges, labor unions and worker organizations, local government, and community-based organizations that support or work with disadvantaged communities.

The Community Benefits Plan must provide a framework for safe and healthy worksites devoid of hostility and harassment.

Save the Community Benefits Plan in a single PDF file using the following convention for the title "Control Number\_LeadOrganization\_CBenefits."

#### **xvi. Current and Pending Support**

Current and pending support is intended to allow the identification of potential duplication, overcommitment, potential conflicts of interest or commitment, and all other sources of support. As part of the application, the principal investigator and all senior/key personnel at the applicant and subrecipient level must provide a list of all sponsored activities, awards, and appointments, whether paid or

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unpaid; provided as a gift with terms or conditions or provided as a gift without terms or conditions; full-time, part-time, or voluntary; faculty, visiting, adjunct, or honorary; cash or in-kind; foreign or domestic; governmental or private-sector; directly supporting the individual's research or indirectly supporting the individual by supporting students, research staff, space, equipment, or other research expenses. All foreign government-sponsored talent recruitment programs must be identified in current and pending support.

For every activity, list the following items:

- The sponsor of the activity or the source of funding
- The award or other identifying number
- The title of the award or activity. If the title of the award or activity is not descriptive, add a brief description of the research being performed that would identify any overlaps or synergies with the proposed research
- The total cost or value of the award or activity, including direct and indirect costs and cost share. For pending proposals, provide the total amount of requested funding
- The award period (start date – end date)
- The person-months of effort per year being dedicated to the award or activity

To identify overlap, duplication of effort, or synergistic efforts, append a description of the other award or activity to the current and pending support.

Details of any obligations, contractual or otherwise, to any program, entity, or organization sponsored by a foreign government must be provided on request to either the applicant institution or DOE. Supporting documents of any identified source of support must be provided to DOE on request, including certified translations of any document.

PIs and senior/key personnel must provide a separate disclosure statement listing the required information above regarding current and pending support. Each individual must sign and date their respective disclosure statement and include the following certification statement:

I, [Full Name and Title], certify to the best of my knowledge and belief that the information contained in this Current and Pending Support Disclosure Statement is true, complete and accurate. I understand that any false, fictitious, or fraudulent information, misrepresentations, half-truths, or omissions of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (18 U.S.C. §§ 1001 and 287, and 31 U.S.C. 3729-3730 and 3801-3812). I further

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understand and agree that (1) the statements and representations made herein are material to DOE's funding decision, and (2) I have a responsibility to update the disclosures during the period of performance of the award should circumstances change which impact the responses provided above.

The information may be provided in the format approved by the National Science Foundation (NSF), which may be generated by the Science Experts Network Curriculum Vita (SciENCv), a cooperative venture maintained at <https://www.ncbi.nlm.nih.gov/sciencv/>, and is also available at <https://www.nsf.gov/bfa/dias/policy/nsfapprovedformats/cps.pdf>. The use of a format required by another agency is intended to reduce the administrative burden to researchers by promoting the use of common formats. If the NSF format is used, the individual must still include a signature, date, and a certification statement using the language included in the paragraph above.

#### **Definitions:**

**Current and pending support** – (a) All resources made available, or expected to be made available, to an individual in support of the individual's RD&D efforts, regardless of (i) whether the source is foreign or domestic; (ii) whether the resource is made available through the entity applying for an award or directly to the individual; or (iii) whether the resource has monetary value; and (b) includes in-kind contributions requiring a commitment of time and directly supporting the individual's RD&D efforts, such as the provision of office or laboratory space, equipment, supplies, employees, or students. This term has the same meaning as the term Other Support as applied to researchers in NSPM-33: For researchers, Other Support includes all resources made available to a researcher in support of and/or related to all of their professional RD&D efforts, including resources provided directly to the individual or through the organization, and regardless of whether or not they have monetary value (e.g., even if the support received is only in-kind, such as office/laboratory space, equipment, supplies, or employees). This includes resource and/or financial support from all foreign and domestic entities, including but not limited to, gifts provided with terms or conditions, financial support for laboratory personnel, and participation of student and visiting researchers supported by other sources of funding.

**Foreign Government-Sponsored Talent Recruitment Program** – An effort directly or indirectly organized, managed, or funded by a foreign government, or a foreign government instrumentality or entity, to recruit science and technology professionals or students (regardless of citizenship or national origin, or whether having a full-time or part-time position). Some foreign government-sponsored talent recruitment programs operate with the intent to import or otherwise

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acquire from abroad, sometimes through illicit means, proprietary technology or software, unpublished data and methods, and intellectual property to further the military modernization goals and/or economic goals of a foreign government. Many, but not all, programs aim to incentivize the targeted individual to relocate physically to the foreign state for the above purpose. Some programs allow for or encourage continued employment at U.S. research facilities or receipt of federal research funds while concurrently working at and/or receiving compensation from a foreign institution, and some direct participants not to disclose their participation to U.S. entities. Compensation could take many forms including cash, research funding, complimentary foreign travel, honorific titles, career advancement opportunities, promised future compensation, or other types of remuneration or consideration, including in-kind compensation.

**Senior/key personnel** – an individual who contributes in a substantive, meaningful way to the scientific development or execution of a research, development and demonstration (RD&D) project proposed to be carried out with DOE award.<sup>43</sup>

Save the Current and Pending Support in a single PDF file using the following convention for the title “ControlNumber\_LeadOrganization\_CPS”.

## **F. Content and Form of Replies to Reviewer Comments (Optional Submission)**

EERE will provide applicants with reviewer comments following the evaluation of all eligible Full Applications. Applicants have a brief opportunity to prepare a short Reply to Reviewer Comments (Reply). The Reply must not exceed three (3) pages. If a Reply is more than three (3) pages in length, EERE will review only the first three (3) pages and disregard any additional pages. Applicants may use the Reply to respond to one or more comments or to supplement their Full Application. The Reply may include text, graphs, charts, or data.

EERE will post the reviewer comments in EERE Exchange. The expected submission deadline is on the cover page of the FOA; however, it is the applicant’s responsibility to monitor EERE Exchange in the event that the expected date changes. The deadline will not be extended for applicants who are unable to timely submit their Reply due to failure to check EERE Exchange or relying on the expected date alone.

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<sup>43</sup> Typically, these individuals have doctoral or other professional degrees, although individuals at the masters or baccalaureate level may be considered senior/key personnel if their involvement meets this definition. Consultants, graduate students, and those with a postdoctoral role also may be considered senior/key personnel if they meet this definition.

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Applicants should anticipate having approximately three (3) business days to submit a Reply.

EERE will not review or consider ineligible Replies to Reviewer Comments (see Section III of the FOA). Applicants are not required to submit a Reply to Reviewer Comments. EERE will review and consider each eligible Full Application, even if no Reply is submitted or if the Reply is found to be ineligible.

| SECTION                           | PAGE LIMIT  | DESCRIPTION   |
|-----------------------------------|-------------|---|
| <b>Reply to Reviewer Comments</b> | 3 pages max | Applicants may respond to one or more reviewer comments or supplement their Full Application with, but not limited to, text, tables, figures, and references. |

## G. Post Selection Information Requests

If selected for award, EERE reserves the right to request additional or clarifying information regarding the following (non-exhaustive list):

- Personnel proposed to work on the project and collaborating organizations (See Section VI.B.xvii. Participants and Collaborating Organizations);
- Current and Pending Support (See Sections IV.E.xvi and VI.B.xviii. Current and Pending Support);
- Indirect cost information;
- Other budget information;
- Commitment Letters from Third Parties Contributing to Cost Share, if applicable;
- Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 10 CFR 1040.5);
- Representation of Limited Rights Data and Restricted Software, if applicable; and
- Environmental Questionnaire.
- Information related to Davis-Bacon Act Requirements;
- Information related to Community Benefits Plan

## H. Unique Entity Identifier (UEI) and System for Award Management (SAM)

Each applicant (unless the applicant is an individual or federal awarding agency that is excepted from those requirements under 2 CFR 25.110(b) or (c), or has an exception approved by the federal awarding agency under 2 CFR 25.110(d)) is required to: (1) Be registered in the SAM at <https://www.sam.gov> before submitting its application; (2) provide a valid UEI in its application; and (3) continue to maintain

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an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. DOE may not make a federal award to an applicant until the applicant has complied with all applicable UEI and SAM requirements and, if an applicant has not fully complied with the requirements by the time DOE is ready to make a federal award, the DOE will determine that the applicant is not qualified to receive a federal award and use that determination as a basis for making a federal award to another applicant.

## **I. Submission Dates and Times**

All required submissions must be submitted in EERE Exchange no later than 5 p.m. Eastern Time on the dates provided on the cover page of this FOA.

## **J. Intergovernmental Review**

This FOA is not subject to Executive Order 12372 – Intergovernmental Review of Federal Programs.

## **K. Funding Restrictions**

### **i. Allowable Costs**

All expenditures must be allowable, allocable, and reasonable in accordance with the applicable federal cost principles. Pursuant to 2 CFR 910.352, the cost principles in the Federal Acquisition Regulations (48 CFR Part 31.2) apply to for-profit entities. The cost principles contained in 2 CFR Part 200, Subpart E apply to all entities other than for-profits.

Costs to support or oppose union organizing, whether directly or as an offset for other funds, are unallowable.

### **ii. Pre-Award Costs**

Selectees must request prior written approval to charge pre-award costs. Pre-award costs are those incurred prior to the effective date of the federal award directly pursuant to the negotiation and in anticipation of the federal award where such costs are necessary for efficient and timely performance of the scope of work. Such costs are allowable only to the extent that they would have been allowable if incurred after the date of the federal award and **only** with the written approval of the federal awarding agency, through the Contracting Officer assigned to the award.

Pre-award costs cannot be incurred prior to the Selection Official signing the Selection Statement and Analysis.



Pre-award expenditures are made at the selectee's risk. EERE is not obligated to reimburse costs: (1) in the absence of appropriations; (2) if an award is not made; or (3) if an award is made for a lesser amount than the selectee anticipated.

#### **1. National Environmental Policy Act (NEPA) Requirements Related to Pre-Award Costs**

EERE's decision whether and how to distribute federal funds under this FOA is subject to NEPA. Applicants should carefully consider and should seek legal counsel or other expert advice before taking any action related to the proposed project that would have an adverse effect on the environment or limit the choice of reasonable alternatives prior to EERE completing the NEPA review process.

EERE does not guarantee or assume any obligation to reimburse pre-award costs incurred prior to receiving written authorization from the Contracting Officer. If the applicant elects to undertake activities that DOE determines may have an adverse effect on the environment or limit the choice of reasonable alternatives prior to receiving such written authorization from the Contracting Officer, the applicant is doing so at risk of not receiving federal funding for their project and such costs may not be recognized as allowable cost share. Nothing contained in the pre-award cost reimbursement regulations or any pre-award costs approval letter from the Contracting Officer override these NEPA requirements to obtain the written authorization from the Contracting Officer prior to taking any action that may have an adverse effect on the environment or limit the choice of reasonable alternatives. Likewise, if an application is selected for negotiation of award, and the prime recipient elects to undertake activities that are not authorized for federal funding by the Contracting Officer in advance of EERE completing a NEPA review, the prime recipient is doing so at risk of not receiving federal funding and such costs may not be recognized as allowable cost share.

### **iii. Performance of Work in the United States (Foreign Work Waiver)**

#### **1. Requirement**

All work performed under EERE awards must be performed in the United States. This requirement does not apply to the purchase of supplies and equipment; however, the prime recipient should make every effort to purchase supplies and equipment within the United States. The prime recipient must flow down this requirement to its subrecipients.

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**2. Failure to Comply**

If the prime recipient fails to comply with the Performance of Work in the United States requirement, EERE may deny reimbursement for the work conducted outside the United States and such costs may not be recognized as allowable recipient cost share. The prime recipient is responsible should any work under this award be performed outside the United States, absent a waiver, regardless of whether the work is performed by the prime recipient, subrecipients, contractors or other project partners.

**3. Waiver**

There may be limited circumstances where it is in the interest of the project to perform a portion of the work outside the United States. To seek a foreign work waiver, the applicant must submit a written waiver request to EERE. Appendix C lists the necessary information that must be included in a request for a foreign work waiver.

The applicant must demonstrate to the satisfaction of EERE that a waiver would further the purposes of the FOA and is in the economic interests of the United States. EERE may require additional information before considering a waiver request. Save the waiver request(s) in a single PDF file. The applicant does not have the right to appeal EERE's decision concerning a waiver request.

**iv. Construction**

Recipients are required to obtain written authorization from the Contracting Officer before incurring any major construction costs.

**v. Foreign Travel**

If international travel is proposed for your project, please note that your organization must comply with the International Air Transportation Fair Competitive Practices Act of 1974 (49 USC 40118), commonly referred to as the "Fly America Act," and implementing regulations at 41 CFR 301-10.131 through 301-10.143. The law and regulations require air transport of people or property to, from, between, or within a country other than the United States, the cost of which is supported under this award, to be performed by or under a cost-sharing arrangement with a U.S. flag carrier, if service is available. Foreign travel costs are allowable only with the written prior approval of the Contracting Officer assigned to the award.

**vi. Equipment and Supplies**

To the greatest extent practicable, all equipment and products purchased with funds made available under this FOA should be American-made. This requirement does not apply to used or leased equipment.

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Property disposition will be required at the end of a project if the current fair market value of property exceeds \$5,000. For-profit entity disposition requirements are set forth at 2 CFR 910.360. Property disposition requirements for other non-federal entities are set forth in 2 CFR 200.310 – 200.316.

### **vii. Buy America Requirements for Infrastructure Projects**

Federally assisted projects which involve infrastructure work, undertaken by applicable recipient types, require that:

- all iron, steel, and manufactured products used in the infrastructure work are produced in the United States; and
- all construction materials used in the infrastructure work are manufactured in the United States.

Whether a given project must apply this requirement is project-specific and dependent on several factors, such as the recipient's entity type, whether the work involves "infrastructure," as that term is defined in Section 70912 of the Bipartisan Infrastructure Law, and whether the infrastructure in question is publicly owned or serves a public function.

Applicants are strongly encouraged to consult Appendix E of this FOA to determine whether their project may have to apply this requirement, both to make an early determination as to the need of a waiver, as well as to determine what impact, if any, this requirement may have on the proposed project's budget.

### **viii. Davis-Bacon Act Requirements**

Projects awarded under this FOA will be funded under Division D of the Bipartisan Infrastructure Law. Accordingly, per section 41101 of that law, all laborers and mechanics employed by the applicant, subrecipients, contractors or subcontractors in the performance of construction, alteration, or repair work funded in whole or in part under this FOA shall be paid wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code commonly referred to as the "Davis-Bacon Act" (DBA).

Applicants shall provide written assurance acknowledging the DBA requirements above, and confirming that the laborers and mechanics performing construction, alteration, or repair work on projects funded in whole or in part by awards made as a result of this FOA are paid or will be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by subchapter IV of Chapter 31 of Title 40, United States Code (Davis-Bacon Act).

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Applicants acknowledge that they will comply with all of the Davis-Bacon Act requirements, including but not limited to:

- (1) ensuring that the wage determination(s) and appropriate Davis-Bacon clauses and requirements are flowed down to and incorporated into any applicable subcontracts or subrecipient awards.
- (2) ensuring that if wage determination(s) and appropriate Davis-Bacon clauses and requirements are improperly omitted from contracts and subrecipient awards, the applicable wage determination(s) and clauses are retroactively incorporated to the start of performance.
- (3) being responsible for compliance by any subcontractor or subrecipient with the Davis-Bacon labor standards.
- (4) receiving and reviewing certified weekly payrolls submitted by all subcontractors and subrecipients for accuracy and to identify potential compliance issues.
- (5) maintaining original certified weekly payrolls for 3 years after the completion of the project and must make those payrolls available to the DOE or the Department of Labor upon request, as required by 29 CFR 5.6(a)(2).
- (6) conducting payroll and job-site reviews for construction work, including interviews with employees, with such frequency as may be necessary to assure compliance by its subcontractors and subrecipients and as requested or directed by the DOE.
- (7) cooperating with any authorized representative of the Department of Labor in their inspection of records, interviews with employees, and other actions undertaken as part of a Department of Labor investigation.
- (8) posting in a prominent and accessible place the wage determination(s) and Department of Labor Publication: WH-1321, Notice to Employees Working on Federal or Federally Assisted Construction Projects.
- (9) notifying the Contracting Officer of all labor standards issues, including all complaints regarding incorrect payment of prevailing wages and/or fringe benefits, received from the recipient, subrecipient, contractor, or subcontractor employees; significant labor standards violations, as defined in 29 CFR 5.7; disputes concerning labor standards pursuant to 29 CFR parts 4, 6, and 8 and as defined in FAR 52.222-14; disputed labor standards

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determinations; Department of Labor investigations; or legal or judicial proceedings related to the labor standards under this Contract, a subcontract, or subrecipient award.

(10) preparing and submitting to the Contracting Officer, the Office of Management and Budget Control Number 1910-5165, Davis Bacon Semi-Annual Labor Compliance Report, by April 21 and October 21 of each year. Form submittal will be administered through the iBenefits system (<https://doeibenefits2.energy.gov>) or its successor system.

Recipients of funding under this FOA will also be required to undergo Davis-Bacon Act compliance training and to maintain competency in Davis-Bacon Act compliance. The Contracting Officer will notify the recipient of any DOE sponsored Davis-Bacon Act compliance trainings. The U.S. Department of Labor ("DOL") offers free Prevailing Wage Seminars several times a year that meet this requirement, at <https://www.dol.gov/agencies/whd/government-contracts/construction/seminars/events>.

For additional guidance on how to comply with the Davis-Bacon provisions and clauses, see <https://www.dol.gov/agencies/whd/government-contracts/construction> and <https://www.dol.gov/agencies/whd/government-contracts/protections-for-workers-in-construction>.

## **ix. Lobbying**

Recipients and subrecipients may not use any federal funds to influence or attempt to influence, directly or indirectly, congressional action on any legislative or appropriation matters.

Recipients and subrecipients are required to complete and submit SF-LLL, "Disclosure of Lobbying Activities" (<https://www.grants.gov/web/grants/forms/sf-424-individual-family.html>) to ensure that non-federal funds have not been paid and will not be paid to any person for influencing or attempting to influence any of the following in connection with the application:

- An officer or employee of any federal agency;
- A Member of Congress;
- An officer or employee of Congress; or
- An employee of a Member of Congress.

## **x. Risk Assessment**

Prior to making a federal award, the DOE is required by 31 U.S.C. 3321 and 41 U.S.C. 2313 to review information available through any Office of Management

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and Budget (OMB)-designated repositories of government-wide eligibility qualification or financial integrity information, such as SAM Exclusions and “Do Not Pay.”

In addition, DOE evaluates the risk(s) posed by applicants before they receive federal awards. This evaluation may consider: results of the evaluation of the applicant's eligibility; the quality of the application; mitigation of labor and community disputes; financial stability; quality of management systems and ability to meet the management standards prescribed in this part; history of performance; reports and findings from audits; and the applicant's ability to effectively implement statutory, regulatory, or other requirements imposed on non-federal entities.

In addition to this review, DOE must comply with the guidelines on government-wide suspension and debarment in 2 CFR 180, and must require non-federal entities to comply with these provisions. These provisions restrict federal awards, subawards and contracts with certain parties that are debarred, suspended or otherwise excluded from or ineligible for participation in federal programs or activities.

#### **xi. Invoice Review and Approval**

DOE employs a risk-based approach to determine the level of supporting documentation required for approving invoice payments. Recipients may be required to provide some or all of the following items with their requests for reimbursement:

- Summary of costs by cost categories;
- Timesheets or personnel hours report;
- Proof of compliance with Davis-Bacon Act and electronic submittals of certified payroll reports if applicable;
- Disclosure of any citations related to NLRA, FLSA, OSH, SCA, or DBA, or Title VII;
- Invoices/receipts for all travel, equipment, supplies, contractual, and other costs;
- UCC filing proof for equipment acquired with project funds by for-profit recipients and subrecipients;
- Explanation of cost share for invoicing period;
- Analogous information for some subrecipients; and
- Other items as required by DOE.

#### **xii. Prohibition related to Foreign Government-Sponsored Talent Recruitment Programs and Other Foreign Government Sponsored or Affiliated Activity**

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## 1. Prohibition

Persons participating in a Foreign Government-Sponsored Talent Recruitment Program of a Foreign Country of Risk are prohibited from participating in projects selected for federal funding under this FOA. Should an award result from this FOA, the recipient must exercise continuing due diligence to reasonably ensure that no individuals participating on the DOE-funded project are participating in a Foreign Government-Sponsored Talent Recruitment Program of a Foreign Country of Risk. Consequences for violations of this prohibition will be determined according to applicable law, regulations, and policy. Further, the recipient must notify DOE within five (5) business days upon learning that an individual on the project team is or is believed to be participating in a foreign government talent recruitment program of a foreign country of risk. DOE may modify and add requirements related to this prohibition to the extent required by law.

## 2. Definitions

- a) Foreign Government-Sponsored Talent Recruitment Program. An effort directly or indirectly organized, managed, or funded by a foreign government to recruit science and technology professionals or students (regardless of citizenship or national origin, and whether having a full-time or part-time position). Some foreign government-sponsored talent recruitment programs operate with the intent to import or otherwise acquire from abroad, sometimes through illicit means, proprietary technology or software, unpublished data and methods, and intellectual property to further the military modernization goals and/or economic goals of a foreign government. Many, but not all, programs aim to incentivize the targeted individual to physically relocate to the foreign state for the above purpose. Some programs allow for or encourage continued employment at U.S. research facilities or receipt of Federal research funds while concurrently working at and/or receiving compensation from a foreign institution, and some direct participants not to disclose their participation to U.S. entities. Compensation could take many forms including cash, research funding, complimentary foreign travel, honorific titles, career advancement opportunities, promised future compensation, or other types of remuneration or consideration, including in-kind compensation.
- b) Foreign Country of Risk. DOE has designated the following countries as foreign countries of risk: Iran, North Korea, Russia, and China. This list is subject to change. Foreign Country of Risk includes:
  - 1. any foreign government or foreign government agency or instrumentality thereof of a Foreign Country of Risk;

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2. any form of business enterprise or legal entity organized, chartered, or incorporated under the laws of a Foreign Country of Risk; and
3. any form of business enterprise or legal entity which is owned, controlled, or influenced by an entity described in 2(i) or 2(ii) above, or by any foreign national of a Foreign Country of Risk.

### **xiii. Affirmative Action and Pay Transparency Requirements**

All federally assisted construction contracts exceeding \$10,000 annually will be subject to the requirements of Executive Order 11246:

- (1) Recipients, subrecipients, contractors and subcontractors are prohibited from discriminating in employment decisions on the basis of race, color, religion, sex, sexual orientation, gender identity or national origin.
- (2) Recipients and Contractors are required to take affirmative action to ensure that equal opportunity is provided in all aspects of their employment. This includes flowing down the appropriate language to all subrecipients, contractors and subcontractors.
- (3) Recipients, subrecipients, contractors and subcontractors are prohibited from taking adverse employment actions against applicants and employees for asking about, discussing, or sharing information about their pay or, under certain circumstances, the pay of their co-workers.

The Department of Labor's (DOL) Office of Federal Contractor Compliance Programs (OFCCP) uses a neutral process to schedule contractors for compliance evaluations. OFCCP's Technical Assistance Guide<sup>44</sup> should be consulted to gain an understanding of the requirements and possible actions the recipients, subrecipients, contractors and subcontractors must take.

Additionally, for construction projects valued at \$35 million or more and lasting more than one year, the recipients, subrecipients, contractors and subcontractors may be assigned by OFCCP as a mega construction project and may be neutrally selected for a compliance evaluation by OFCCP.<sup>45</sup>

## **V. Application Review Information**

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<sup>44</sup> See OFCCP's Technical Assistance Guide at:

<https://www.dol.gov/sites/dolgov/files/ofccp/Construction/files/ConstructionTAG.pdf?msclkid=9e397d68c4b111ec9d8e6fecb6c710ec> Also see the National Policy Assurances <http://www.nsf.gov/awards/managing/rtc.jsp>

<sup>45</sup> For more information regarding this program, see <https://www.dol.gov/agencies/ofccp/construction/mega-program>.

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## A. Technical Review Criteria

### i. Concept Papers

Concept Papers are evaluated based on consideration the following factors. All sub-criteria are of equal weight.

#### **Concept Paper Criterion: Overall FOA Responsiveness and Viability of the Project (Weight: 100%)**

This criterion involves consideration of the following factors:

- The applicant clearly describes the proposed technology, describes how the technology is unique and innovative, and how the technology will advance the current state-of-the-art;
- The applicant has identified risks and challenges, including possible mitigation strategies, and has shown the impact that EERE funding and the proposed project would have on the relevant field and application;
- The applicant has the qualifications, experience, capabilities and other resources necessary to complete the proposed project; and
- The proposed work, if successfully accomplished, would clearly meet the objectives as stated in the FOA.

### ii. Full Applications

Applications will be evaluated against the merit review criteria shown below. All sub-criteria are of equal weight.

#### **Criterion 1: Technical Merit, Innovation, and Impact (50%)**

This criterion involves consideration of the following factors:

##### Technical Merit and Innovation

- Extent to which the proposed technology or process is innovative;
- Degree to which the current state of the technology and the proposed advancement are clearly described;
- Extent to which the application specifically and convincingly demonstrates how the applicant will move the state-of-the-art to the proposed advancement; and
- Sufficiency of technical detail in the application to assess whether the proposed work is scientifically meritorious and revolutionary, including relevant data, calculations and discussion of prior work in the literature with analyses that support the viability of the proposed work.

##### Impact of Technology Advancement

- How the project supports the topic area objectives and target specifications and metrics; and
- The potential impact of the project on advancing the state-of-the-art.

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**Project Management**

- Adequacy, reasonableness, and soundness of the project schedule, as well as annual Go/No-Go decisions prior to a budget period continuation application, interim milestones, and metrics to track process.
- Adequacy of the identification of risks, including labor and community opposition or disputes, and “timely” and appropriate strategies for mitigation and resolution.

Soundness of a plan to expeditiously address environmental, siting, and other regulatory requirements for the project, including evaluation of resilience to climate change.

**Criterion 2: Quality and Likelihood of Completion of Stated Goals (25%)**

This criterion involves consideration of the following factors:

**Research Approach and Workplan**

- Degree to which the approach and critical path have been clearly described and thoughtfully considered; and
- Degree to which the task descriptions are clear, detailed, timely, and reasonable, resulting in a high likelihood that the proposed Workplan and SOPO will succeed in meeting the project goals.
- The proposed budget is reasonable to achieve the objectives proposed.

**Identification of Technical Risks**

- Discussion and demonstrated understanding of the key technical risk areas involved in the proposed work and the quality of the mitigation strategies to address them.

**Baseline, Metrics, and Deliverables**

- The level of clarity in the definition of the baseline, metrics, and milestones; and
- Relative to a clearly defined experimental baseline, the strength of the quantifiable metrics, milestones, and a mid-point deliverables defined in the application, such that meaningful interim progress will be made.
- The stated goals of the project are SMART (Specific, Measurable, Achievable, Relevant, and Timely) and likely to be accomplished within the scope of this project.

**Market Impact Plan**

- Identification of target market, competitors, and distribution channels for proposed technology along with known or perceived barriers to market penetration, including mitigation plan; and
- Comprehensiveness of market impact plan including but not limited to product development and/or service plan, commercialization timeline, financing, product marketing, legal/regulatory considerations including intellectual property, infrastructure requirements, and product distribution.

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**Criterion 3: Team and Resources (15%)**

This criterion involves consideration of the following factors:

- The capability of the Principal Investigator(s) and the proposed team to address all aspects of the proposed work with a high probability of success. The qualifications, relevant expertise, and time commitment of the individuals on the team;
- The sufficiency of the facilities to support the work;
- The degree to which the proposed consortia/team demonstrates the ability to facilitate and expedite further development and commercial deployment of the proposed technologies;
- The level of participation by project participants as evidenced by letter(s) of commitment and how well they are integrated into the Workplan; and
- The reasonableness of the budget and spend plan for the proposed project and objectives.

**Criterion 4: Community Benefits Plan (10%)**

This criterion involves consideration of the extent to which applicant's Community Benefits Plan addresses Diversity, Equity, Inclusion, and Accessibility as it relates to the proposed project.

- The quality and manner in which the proposed project incorporates DEIA goals and a commitment to accountability.
- The extent to which project demonstrates a clear plan to engage local stakeholders and community-based organizations that support or work with DACs.
- The quality and manner in which the proposed project will create or retain a safe and equitable work environment.

**iii. Criteria for Replies to Reviewer Comments**

EERE has not established separate criteria to evaluate Replies to Reviewer Comments. Instead, Replies to Reviewer Comments are attached to the original applications and evaluated as an extension of the Full Application.

**B. Standards for Application Evaluation**

Applications that are determined to be eligible will be evaluated in accordance with this FOA, by the standards set forth in EERE's Notice of Objective Merit Review Procedure (76 Fed. Reg. 17846, March 31, 2011) and the guidance provided in the "DOE Merit Review Guide for Financial Assistance," effective April 14, 2017, which is available at: <https://energy.gov/management/downloads/merit-review-guide-financial-assistance-and-unsolicited-proposals-current>.

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## C. Other Selection Factors

### i. Program Policy Factors

In addition to the above criteria, the Selection Official may consider the following program policy factors in determining which Full Applications to select for award negotiations:

- The degree to which the proposed project exhibits technological diversity when compared to the existing DOE project portfolio and other projects selected from the subject FOA;
- The degree to which the proposed project, including proposed cost share, optimizes the use of available EERE funding to achieve programmatic objectives;
- The level of industry involvement and demonstrated ability to accelerate commercialization and overcome key market barriers;
- The degree to which the proposed project is likely to lead to increased high-quality employment and manufacturing in the United States;
- The degree to which the proposed project will accelerate transformational technological advances in areas that industry by itself is not likely to undertake because of technical and financial uncertainty;
- The degree to which the proposed project, or group of projects, represent a desired geographic distribution (considering past awards and current applications);
- The degree to which the proposed project incorporates diversity, equity, and inclusion elements, including, but not limited to, applicant or team members from Minority Serving Institutions (e.g. Historically Black Colleges and Universities (HBCUs)/Other Minority Institutions), Minority Business Enterprises, Minority Owned Businesses, Woman Owned Businesses, Veteran Owned Businesses, Tribal Nations, or members within underserved communities.
- The degree to which the proposed project maximizes benefits to DACs.
- The degree to which the proposed project minimizes environmental impacts to DACs.

## D. Evaluation and Selection Process

### i. Overview

The evaluation process consists of multiple phases; each includes an initial eligibility review and a thorough technical review. Rigorous technical reviews of eligible submissions are conducted by reviewers that are experts in the subject matter of the FOA. Ultimately, the Selection Official considers the

recommendations of the reviewers, along with other considerations such as program policy factors, in determining which applications to select.

## **ii. Pre-Selection Interviews**

As part of the evaluation and selection process, EERE may invite one or more applicants to participate in Pre-Selection Interviews. Pre-Selection Interviews are distinct from and more formal than pre-selection clarifications (See Section V.D.iii of the FOA). The invited applicant(s) will meet with EERE representatives to provide clarification on the contents of the Full Applications and to provide EERE an opportunity to ask questions regarding the proposed project. The information provided by applicants to EERE through Pre-Selection Interviews contributes to EERE's selection decisions.

EERE will arrange to meet with the invited applicants in person at EERE's offices or a mutually agreed upon location. EERE may also arrange site visits at certain applicants' facilities. In the alternative, EERE may invite certain applicants to participate in a one-on-one conference with EERE via webinar, videoconference, or conference call.

EERE will not reimburse applicants for travel and other expenses relating to the Pre-Selection Interviews, nor will these costs be eligible for reimbursement as pre-award costs.

EERE may obtain additional information through Pre-Selection Interviews that will be used to make a final selection determination. EERE may select applications for funding and make awards without Pre-Selection Interviews. Participation in Pre-Selection Interviews with EERE does not signify that applicants have been selected for award negotiations.

## **iii. Pre-Selection Clarification**

EERE may determine that pre-selection clarifications are necessary from one or more applicants. Pre-selection clarifications are distinct from and less formal than pre-selection interviews. These pre-selection clarifications will solely be for the purposes of clarifying the application, and will be limited to information already provided in the application documentation. The pre-selection clarifications may occur before, during or after the merit review evaluation process. Information provided by an applicant that is not necessary to address the pre-selection clarification question will not be reviewed or considered. Typically, a pre-selection clarification will be carried out through either written responses to EERE's written clarification questions or video or conference calls with EERE representatives.

The information provided by applicants to EERE through pre-selection clarifications is incorporated in their applications and contributes to the merit review evaluation and EERE's selection decisions. If EERE contacts an applicant for pre-selection clarification purposes, it does not signify that the applicant has been selected for negotiation of award or that the applicant is among the top ranked applications.

EERE will not reimburse applicants for expenses relating to the pre-selection clarifications, nor will these costs be eligible for reimbursement as pre-award costs.

#### **iv. Recipient Integrity and Performance Matters**

DOE, prior to making a federal award with a total amount of federal share greater than the simplified acquisition threshold, is required to review and consider any information about the applicant that is in the designated integrity and performance system accessible through SAM (currently FAPIIS) (see 41 U.S.C. 2313).

The applicant, at its option, may review information in the designated integrity and performance systems accessible through SAM and comment on any information about itself that a federal awarding agency previously entered and is currently in the designated integrity and performance system accessible through SAM.

DOE will consider any written comments by the applicant, in addition to the other information in the designated integrity and performance system, in making a judgment about the applicant's integrity, business ethics, and record of performance under federal awards when completing the review of risk posed by applicants as described in 2 C.F.R. § 200.206.

#### **v. Selection**

The Selection Official may consider the technical merit, the Federal Consensus Board's recommendations, program policy factors, and the amount of funds available in arriving at selections for this FOA.

### **E. Anticipated Notice of Selection and Award Negotiation Dates**

EERE anticipates notifying applicants selected for negotiation of award and negotiating awards by the dates provided on the cover page of this FOA.

## **VI. Award Administration Information**



## **A. Award Notices**

### **i. Ineligible Submissions**

Ineligible Concept Papers and Full Applications will not be further reviewed or considered for award. The Contracting Officer will send a notification letter by email to the technical and administrative points of contact designated by the applicant in EERE Exchange. The notification letter will state the basis upon which the Concept Paper or the Full Application is ineligible and not considered for further review.

### **ii. Concept Paper Notifications**

EERE will notify applicants of its determination to encourage or discourage the submission of a Full Application. EERE will post these notifications to EERE Exchange.

Applicants may submit a Full Application even if they receive a notification discouraging them from doing so. By discouraging the submission of a Full Application, EERE intends to convey its lack of programmatic interest in the proposed project. Such assessments do not necessarily reflect judgments on the merits of the proposed project. The purpose of the Concept Paper phase is to save applicants the considerable time and expense of preparing a Full Application that is unlikely to be selected for award negotiations.

A notification encouraging the submission of a Full Application does not authorize the applicant to commence performance of the project. Please refer to Section IV.K.ii of the FOA for guidance on pre-award costs.

### **iii. Full Application Notifications**

EERE will notify applicants of its determination via a notification letter by email to the technical and administrative points of contact designated by the applicant in EERE Exchange. The notification letter will inform the applicant whether or not its Full Application was selected for award negotiations. Alternatively, EERE may notify one or more applicants that a final selection determination on particular Full Applications will be made at a later date, subject to the availability of funds or other factors.

### **iv. Successful Applicants**

Receipt of a notification letter selecting a Full Application for award negotiations does not authorize the applicant to commence performance of the project. If an application is selected for award negotiations, it is not a commitment by EERE to issue an award. Applicants do not receive an award until award negotiations are

complete and the Contracting Officer executes the funding agreement, accessible by the prime recipient in FedConnect.

The award negotiation process will take approximately 60 days. Applicants must designate a primary and a backup point-of-contact in EERE Exchange with whom EERE will communicate to conduct award negotiations. The applicant must be responsive during award negotiations (i.e., provide requested documentation) and meet the negotiation deadlines. If the applicant fails to do so or if award negotiations are otherwise unsuccessful, EERE will cancel the award negotiations and rescind the Selection. EERE reserves the right to terminate award negotiations at any time for any reason.

Please refer to Section IV.K.ii of the FOA for guidance on pre-award costs.

#### **v. Alternate Selection Determinations**

In some instances, an applicant may receive a notification that its application was not selected for award and EERE designated the application to be an alternate. As an alternate, EERE may consider the Full Application for federal funding in the future. A notification letter stating the Full Application is designated as an alternate does not authorize the applicant to commence performance of the project. EERE may ultimately determine to select or not select the Full Application for award negotiations.

#### **vi. Unsuccessful Applicants**

EERE shall promptly notify in writing each applicant whose application has not been selected for award or whose application cannot be funded because of the unavailability of appropriated funds.

### **B. Administrative and National Policy Requirements**

#### **i. Registration Requirements**

There are several one-time actions before submitting an application in response to this FOA, and it is vital that applicants address these items as soon as possible. Some may take several weeks, and failure to complete them could interfere with an applicant's ability to apply to this FOA, or to meet the negotiation deadlines and receive an award if the application is selected. These requirements are as follows:

##### **1. EERE Exchange**

Register and create an account on EERE eXCHANGE at <https://eere-eXCHANGE.energy.gov>. This account will allow the user to apply to any open EERE FOAs that are currently in EERE eXCHANGE.

Beginning on July 8, 2022, eXCHANGE will be updated to integrate with Login.gov. As of August 5, 2022, potential applicants will be required to have a Login.gov account to access EERE eXCHANGE. As part of the eXCHANGE registration process, new users will be directed to create an account in Login.gov. Please note that the email address associated with Login.gov must match the email address associated with the eXCHANGE account. For more information, refer to the Exchange Multi-Factor Authentication (MFA) Quick Guide in the Manuals section of eXCHANGE.

It is recommended that each organization or business unit, whether acting as a team or a single entity, use only one account as the contact point for each submission. Applicants should also designate backup points of contact so they may be easily contacted if deemed necessary. **This step is required to apply to this FOA.** The EERE Exchange registration does not have a delay; however, **the remaining registration requirements below could take several weeks to process and are necessary for a potential applicant to receive an award under this FOA.**

2. Unique Entity Identifier

Obtain or check your UEI with the SAM at <https://www.sam.gov>.

3. System for Award Management

Register with the SAM at <https://www.sam.gov>. Designating an Electronic Business Point of Contact (EBiz POC) and obtaining a special password called a Marketing Partner ID Number (MPIN) are important steps in SAM registration. Please update your SAM registration annually.

4. FedConnect

Register in FedConnect at <https://www.fedconnect.net>. To create an organization account, your organization's SAM MPIN is required. For more information about the SAM MPIN or other registration requirements, review the FedConnect Ready, Set, Go! Guide at [https://www.fedconnect.net/FedConnect/Marketing/Documents/FedConnect\\_Ready\\_Set\\_Go.pdf](https://www.fedconnect.net/FedConnect/Marketing/Documents/FedConnect_Ready_Set_Go.pdf).

5. Grants.gov

Register in Grants.gov (<http://www.grants.gov>) to receive automatic updates when Amendments to this FOA are posted. However, please note that Letters of Intent, Concept Papers, and Full Applications will not be accepted through Grants.gov.

6. Electronic Authorization of Applications and Award Documents

Submission of an application and supplemental information under this FOA through electronic systems used by the DOE, including EERE Exchange and

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FedConnect.net, constitutes the authorized representative's approval and electronic signature.

## **ii. Award Administrative Requirements**

The administrative requirements for DOE grants and cooperative agreements are contained in 2 CFR Part 200 as amended by 2 CFR Part 910.

## **iii. Foreign National Access**

All applicants selected for an award under this FOA may be required to provide information to DOE in order to satisfy requirements for foreign nationals' access to DOE sites, information, technologies, equipment, programs or personnel. A foreign national is defined as any person who is not a U.S. citizen by birth or naturalization. If a selected applicant (including any of its subrecipients, contractors or vendors) anticipates involving foreign nationals in the performance of its award, the selected applicant may be required to provide DOE with specific information about each foreign national to ensure compliance with the requirements for access approval. National laboratory personnel already cleared for site access may be excluded.

## **iv. Subaward and Executive Reporting**

Additional administrative requirements necessary for DOE grants and cooperative agreements to comply with the Federal Funding and Transparency Act of 2006 (FFATA) are contained in 2 CFR Part 170. Prime recipients must register with the new FFATA Subaward Reporting System database and report the required data on their first tier subrecipients. Prime recipients must report the executive compensation for their own executives as part of their registration profile in SAM.

## **v. National Policy Requirements**

The National Policy Assurances that are incorporated as a term and condition of award are located at: <http://www.nsf.gov/awards/managing rtc.jsp>.

## **vi. Environmental Review in Accordance with National Environmental Policy Act (NEPA)**

EERE's decision whether and how to distribute federal funds under this FOA is subject to NEPA (42 U.S.C. 4321, *et seq.*). NEPA requires federal agencies to integrate environmental values into their decision-making processes by considering the potential environmental impacts of their proposed actions. For additional background on NEPA, please see DOE's NEPA website, at <https://www.energy.gov/nepa>.

While NEPA compliance is a federal agency responsibility and the ultimate decisions remain with the federal agency, all recipients selected for an award will

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be required to assist in the timely and effective completion of the NEPA process in the manner most pertinent to their proposed project. If DOE determines certain records must be prepared to complete the NEPA review process (e.g., biological evaluations or environmental assessments), the recipient may be required to prepare the records and the costs to prepare the necessary records may be included as part of the project costs.

## **vii. Applicant Representations and Certifications**

### **1. Lobbying Restrictions**

By accepting funds under this award, the prime recipient agrees that none of the funds obligated on the award shall be expended, directly or indirectly, to influence Congressional action on any legislation or appropriation matters pending before Congress, other than to communicate to Members of Congress as described in 18 U.S.C. §1913. This restriction is in addition to those prescribed elsewhere in statute and regulation.

### **2. Corporate Felony Conviction and Federal Tax Liability Representations**

In submitting an application in response to this FOA, the applicant represents that:

- a.** It is **not** a corporation that has been convicted of a felony criminal violation under any federal law within the preceding 24 months; and
- b.** It is **not** a corporation that has any unpaid federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

For purposes of these representations the following definitions apply:

A Corporation includes any entity that has filed articles of incorporation in any of the 50 states, the District of Columbia, or the various territories of the United States [but not foreign corporations]. It includes both for-profit and non-profit organizations.

### **3. Nondisclosure and Confidentiality Agreements Representations**

In submitting an application in response to this FOA the applicant represents that:

- a.** It **does not and will not** require its employees or contractors to sign internal nondisclosure or confidentiality agreements or statements

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prohibiting or otherwise restricting its employees or contractors from lawfully reporting waste, fraud, or abuse to a designated investigative or law enforcement representative of a federal department or agency authorized to receive such information.

- b.** It **does not and will not** use any federal funds to implement or enforce any nondisclosure and/or confidentiality policy, form, or agreement it uses unless it contains the following provisions:

**(1)** *“These provisions are consistent with and do not supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by existing statute or Executive order relating to (1) classified information, (2) communications to Congress, (3) the reporting to an Inspector General of a violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or (4) any other whistleblower protection. The definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling Executive orders and statutory provisions are incorporated into this agreement and are controlling.”*

**(2)** The limitation above shall not contravene requirements applicable to Standard Form 312 Classified Information Nondisclosure Agreement (<https://fas.org/sgp/othergov/sf312.pdf>), Form 4414 Sensitive Compartmented Information Disclosure Agreement (<https://fas.org/sgp/othergov/intel/sf4414.pdf>), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

**(3)** Notwithstanding the provision listed in paragraph (a), a nondisclosure or confidentiality policy form or agreement that is to be executed by a person connected with the conduct of an intelligence or intelligence-related activity, other than an employee or officer of the United States government, may contain provisions appropriate to the particular activity for which such document is to be used. Such form or agreement shall, at a minimum, require that the person will not disclose any classified information received in the course of such activity unless specifically authorized to do so by the United States government. Such nondisclosure or confidentiality forms shall also make it clear that they do not bar disclosures to Congress, or to an authorized official of an executive agency or the Department of Justice, that are essential to reporting a substantial violation of law.

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**viii. Statement of Federal Stewardship**

EERE will exercise normal federal stewardship in overseeing the project activities performed under EERE awards. Stewardship Activities include, but are not limited to, conducting site visits; reviewing performance and financial reports; providing assistance and/or temporary intervention in unusual circumstances to correct deficiencies that develop during the project; assuring compliance with terms and conditions; and reviewing technical performance after project completion to ensure that the project objectives have been accomplished.

**ix. Statement of Substantial Involvement**

EERE has substantial involvement in work performed under awards made as a result of this FOA. EERE does not limit its involvement to the administrative requirements of the award. Instead, EERE has substantial involvement in the direction and redirection of the technical aspects of the project as a whole. Substantial involvement includes, but is not limited to, the following:

1. EERE shares responsibility with the recipient for the management, control, direction, and performance of the project.
2. EERE may intervene in the conduct or performance of work under this award for programmatic reasons. Intervention includes the interruption or modification of the conduct or performance of project activities.
3. EERE may redirect or discontinue funding the project based on the outcome of EERE's evaluation of the project at the Go/No-Go decision point(s).
4. EERE participates in major project decision-making processes.

**x. Subject Invention Utilization Reporting**

In order to ensure that prime recipients and subrecipients holding title to subject inventions are taking the appropriate steps to commercialize subject inventions, EERE may require that each prime recipient holding title to a subject invention submit annual reports for ten (10) years from the date the subject invention was disclosed to EERE on the utilization of the subject invention and efforts made by prime recipient or their licensees or assignees to stimulate such utilization. The reports must include information regarding the status of development, date of first commercial sale or use, gross royalties received by the prime recipient, and such other data and information as EERE may specify.

**xi. Intellectual Property Provisions**

The standard DOE financial assistance intellectual property provisions applicable to the various types of recipients are located at <http://energy.gov/gc/standard-intellectual-property-ip-provisions-financial-assistance-awards>.

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## **xii. Reporting**

Reporting requirements are identified on the Federal Assistance Reporting Checklist, attached to the award agreement. This helpful EERE checklist can be accessed at <https://www.energy.gov/eere/funding/eere-funding-application-and-management-forms>. See Attachment 2 Federal Assistance Reporting Checklist, after clicking on "Model Cooperative Agreement" under the Award Package section.

Additional reporting requirements apply to projects funded by BIL. As part of tracking progress toward key departmental goals – ensuring justice and equity, creating jobs, boosting domestic manufacturing, reducing greenhouse gas emissions, and advancing a pathway to private sector – DOE may require specific data collection. Examples of data that may be collected include:

- New manufacturing production, and recycling capacity
- Training hours provided, certificates and training credentials received by employees, ratio of apprentice-to-journey level workers employed
- Minority Business Enterprises, Minority Owned Businesses, Woman Owned Businesses and Veteran Owned Businesses acting as vendors and sub-contractors for bids on supplies, services and equipment.
- Value, number, and type of partnerships with MSIs

Funding leveraged, follow-on-funding, Intellectual Property (IP) Generation and IP Utilization

## **xiii. Go/No-Go Review**

Each project selected under this FOA will be subject to a periodic project evaluation referred to as a Go/No-Go Review. At the Go/No-Go decision points, EERE will evaluate project performance, project schedule adherence, meeting milestone objectives, compliance with reporting requirements, and overall contribution to the EERE program goals and objectives. Federal funding beyond the Go/No-Go decision point (continuation funding) is contingent upon (1) availability of federal funds appropriated by Congress for the purpose of this program; (2) the availability of future-year budget authority; (3) recipient's technical progress compared to the Milestone Summary Table stated in Attachment 1 of the award; (4) recipient's submittal of required reports; (5) recipient's compliance with the terms and conditions of the award; (6) EERE's Go/No-Go decision; (7) the recipient's submission of a continuation application; and (8) written approval of the continuation application by the Contracting Officer.

As a result of the Go/No-Go Review, DOE may, at its discretion, authorize the following actions: (1) continue to fund the project, contingent upon the availability of funds appropriated by Congress for the purpose of this program

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and the availability of future-year budget authority; (2) recommend redirection of work under the project; (3) place a hold on federal funding for the project, pending further supporting data or funding; or (4) discontinue funding the project because of insufficient progress, change in strategic direction, or lack of funding.

The Go/No-Go decision is distinct from a non-compliance determination. In the event a recipient fails to comply with the requirements of an award, EERE may take appropriate action, including but not limited to, redirecting, suspending or terminating the award.

#### **xiv. Conference Spending**

The recipient shall not expend any funds on a conference not directly and programmatically related to the purpose for which the grant or cooperative agreement was awarded that would defray the cost to the United States government of a conference held by any Executive branch department, agency, board, commission, or office for which the cost to the United States government would otherwise exceed \$20,000, thereby circumventing the required notification by the head of any such Executive Branch department, agency, board, commission, or office to the Inspector General (or senior ethics official for any entity without an Inspector General), of the date, location, and number of employees attending such conference.

#### **xv. Uniform Commercial Code (UCC) Financing Statements**

Per 2 CFR 910.360 (Real Property and Equipment) when a piece of equipment is purchased by a for-profit recipient or subrecipient with federal funds, and when the federal share of the financial assistance agreement is more than \$1,000,000, the recipient or subrecipient must:

Properly record, and consent to the Department's ability to properly record if the recipient fails to do so, UCC financing statement(s) for all equipment in excess of \$5,000 purchased with project funds. These financing statement(s) must be approved in writing by the Contracting Officer prior to the recording, and they shall provide notice that the recipient's title to all equipment (not real property) purchased with federal funds under the financial assistance agreement is conditional pursuant to the terms of this section, and that the government retains an undivided reversionary interest in the equipment. The UCC financing statement(s) must be filed before the Contracting Officer may reimburse the recipient for the federal share of the equipment unless otherwise provided for in the relevant financial assistance agreement. The recipient shall further make any amendments to the financing statements or additional recordings, including appropriate continuation statements, as necessary or as the Contracting Officer

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may direct.

**xvi. Implementation of Executive Order 13798, Promoting Free Speech and Religious Liberty**

States, local governments, or other public entities may not condition sub-awards in a manner that would discriminate, or disadvantage sub-recipients based on their religious character

**xvii. Participants and Collaborating Organizations**

If selected for award negotiations, the selected applicant must submit a list of personnel who are proposed to work on the project, both at the recipient and subrecipient level and a list of collaborating organizations within 30 days after the applicant is notified of the selection. Recipients will have an ongoing responsibility to notify DOE of changes to the personnel and collaborating organizations, and submit updated information during the life of the award.

**xviii. Pending and Current Sources of Support**

If selected for award negotiations, within 30 days of the selection notice, the selectee must submit 1) current and pending support disclosures and resumes for any new PIs or senior/key personnel, and 2) updated disclosures if there have been any changes to the current and pending support submitted with the application. Throughout the life of the award, the recipient has an ongoing responsibility to submit 1) current and pending support disclosure statements and resumes for any new PI and senior/key personnel, and 2) updated disclosures if there are changes to the current and pending support previously submitted to DOE. Also See Section IV.E.xvi.

**xix. Fraud, Waste and Abuse**

The mission of the Department of Energy Office of Inspector General (OIG) is to strengthen the integrity, economy and efficiency of the Department's programs and operations including deterring and detecting fraud, waste, abuse and mismanagement. The OIG accomplishes this mission primarily through investigations, audits, and inspections of Department of Energy activities to include grants, cooperative agreements, loans, and contracts.

The OIG maintains a Hotline for reporting allegations of fraud, waste, abuse, or mismanagement. To report such allegations, please visit <https://www.energy.gov/ig/ig-hotline>.

Additionally, recipients of Department of Energy grants and cooperative agreements should be cognizant of the requirements of [2 CFR 200.113 Mandatory disclosures](#) disclosures:

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The non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in appendix XII of 2 CFR Part 200 are required to report certain civil, criminal, or administrative proceedings to SAM (currently FAPIIS). Failure to make required disclosures can result in any of the remedies described in [2 CFR 200.339](#). (See also [2 CFR part 180](#), [31 U.S.C. 3321](#), and [41 U.S.C. 2313](#).) [[85 FR 49539](#), Aug. 13, 2020]

## **xx. U.S. Manufacturing Commitments**

A primary objective of DOE's multi-billion dollar research, development and demonstration investments is to cultivate new research and development ecosystems, manufacturing capabilities, and supply chains for and by U.S. industry and labor. Therefore, in exchange for receiving taxpayer dollars to support an applicant's project, the applicant must agree to a U.S. Competitiveness provision requiring any products embodying any subject invention or produced through the use of any subject invention will be manufactured substantially in the United States unless the Recipient can show to the satisfaction of the Department of Energy (DOE) that it is not commercially feasible. Award terms, including possible restrictions around change of control and reassignment of subject inventions related to the U.S. Competitiveness Provision, are available at <https://www.energy.gov/gc/standard-intellectual-property-ip-provisions-financial-assistance-awards>.

A subject invention is any invention conceived or first actually reduced in performance of work under an award. An invention is any invention or discovery which is or may be patentable. The recipient includes any awardee, recipient, sub-awardee, or sub-recipient.

At any time in which an entity cannot meet the requirements of the U.S. Competitiveness Provision, the entity may request a modification or waiver of the U.S. Competitiveness Provision. For example, the entity may propose modifying the language of the U.S. Competitiveness Provision in order to change the scope of the requirements or to provide more specifics on the application of the requirements for a particular technology. As another example, the entity may request that the U.S. Competitiveness Provision be waived in lieu of a net benefits statement or U.S. manufacturing plan. The statement or plan would contain specific and enforceable commitments that would be beneficial to the U.S. economy and competitiveness. Commitments could include manufacturing specific products in the U.S., making a specific investment in a new or existing

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U.S. manufacturing facility, keeping certain activities based in the U.S. or supporting a certain number of jobs in the U.S. related to the technology. If DOE, in its sole discretion, determines that the proposed modification or waiver promotes commercialization and provides substantial U.S. economic benefits, DOE may grant the request and, if granted, modify the award terms and conditions for the requesting entity accordingly.

More information and guidance on the waiver and modification request process can be found in the DOE Financial Assistance Letter on this topic, available at <https://www.energy.gov/management/pf-2022-09-fal-2022-01-implementation-doe-determination-exceptional-circumstances-under>. Additional information on DOE's Commitment to Domestic Manufacturing for DOE-funded R&D is available at <https://www.energy.gov/gc/us-manufacturing>.

The U.S. Competitiveness Provision is implemented by DOE pursuant to a Determination of Exceptional Circumstances (DEC) under the Bayh-Dole Act and DOE Patent Waivers. See Section VIII.J Title to Subject Inventions of this FOA for more information on the DEC and DOE Patent Waivers.

**xxi. Data Management Plan (DMP)**

Each applicant whose Full Application is selected for award negotiations will be required to submit a DMP during the award negotiations phase. A DMP explains how, when appropriate, data generated in the course of the work performed under an EERE award will be shared and preserved in order to validate the results of the proposed work or how the results could be validated if the data is not shared or preserved. The DMP must provide a plan for making all research data displayed in publications resulting from the proposed work digitally accessible at the time of publications.

## **VII. Questions/Agency Contacts**

Upon the issuance of a FOA, EERE personnel are prohibited from communicating (in writing or otherwise) with applicants regarding the FOA except through the established question and answer process as described below. Specifically, questions regarding the content of this FOA must be submitted to: [PVRD@ee.doe.gov](mailto:PVRD@ee.doe.gov). Questions must be submitted not later than 3 business days prior to the application due date and time. Please note, feedback on individual concepts will not be provided through Q&A.

All questions and answers related to this FOA will be posted on EERE Exchange at: <https://eere-exchange.energy.gov>. **Please note that you must first select this specific FOA Number in order to view the questions and answers specific to this FOA.** EERE will attempt to respond to a question within 3 business days, unless a similar question and answer has already been posted on the website.

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Questions related to the registration process and use of the EERE Exchange website should be submitted to: [EERE-ExchangeSupport@hq.doe.gov](mailto:EERE-ExchangeSupport@hq.doe.gov).

## **VIII. Other Information**

### **A. FOA Modifications**

Amendments to this FOA will be posted on the EERE Exchange website and the Grants.gov system. However, you will only receive an email when an amendment or a FOA is posted on these sites if you register for email notifications for this FOA in Grants.gov. EERE recommends that you register as soon after the release of the FOA as possible to ensure you receive timely notice of any amendments or other FOAs.

### **B. Government Right to Reject or Negotiate**

EERE reserves the right, without qualification, to reject any or all applications received in response to this FOA and to select any application, in whole or in part, as a basis for negotiation and/or award.

### **C. Commitment of Public Funds**

The Contracting Officer is the only individual who can make awards or commit the government to the expenditure of public funds. A commitment by anyone other than the Contracting Officer, either express or implied, is invalid.

### **D. Treatment of Application Information**

Applicants should not include trade secrets or commercial or financial information that is privileged or confidential in their application unless such information is necessary to convey an understanding of the proposed project or to comply with a requirement in the FOA. Applicants are advised to not include any critically sensitive proprietary detail.

If an application includes trade secrets or information that is commercial or financial, or information that is confidential or privileged, it is furnished to the Government in confidence with the understanding that the information shall be used or disclosed only for evaluation of the application. Such information will be withheld from public disclosure to the extent permitted by law, including the Freedom of Information Act (FOIA). Without assuming any liability for inadvertent disclosure, EERE will seek to limit disclosure of such information to its employees and to outside reviewers when necessary for merit review of the application or as otherwise authorized by law. This restriction does not limit the Government's right to use the information if it is obtained from another source.



Concept Papers, Full Applications, Replies to Reviewer Comments, and other submissions containing confidential, proprietary, or privileged information must be marked as described below. Failure to comply with these marking requirements may result in the disclosure of the unmarked information under the Freedom of Information Act or otherwise. The U.S. Government is not liable for the disclosure or use of unmarked information, and may use or disclose such information for any purpose.

The cover sheet of the Concept Paper, Full Application, Reply to Reviewer Comments, and other submission must be marked as follows and identify the specific pages containing trade secrets, confidential, proprietary, or privileged information:

**Notice of Restriction on Disclosure and Use of Data:**

Pages [list applicable pages] of this document may contain trade secrets, confidential, proprietary, or privileged information that is exempt from public disclosure. Such information shall be used or disclosed only for evaluation purposes or in accordance with a financial assistance or loan agreement between the submitter and the Government. The Government may use or disclose any information that is not appropriately marked or otherwise restricted, regardless of source. [End of Notice]

The header and footer of every page that contains confidential, proprietary, or privileged information must be marked as follows: "Contains Trade Secrets, Confidential, Proprietary, or Privileged Information Exempt from Public Disclosure." In addition, each line or paragraph containing proprietary, privileged, or trade secret information must be clearly marked with double brackets or highlighting.

## **E. Evaluation and Administration by Non-Federal Personnel**

In conducting the merit review evaluation, the Go/No-Go Reviews and Peer Reviews, the government may seek the advice of qualified non-federal personnel as reviewers. The government may also use non-federal personnel to conduct routine, nondiscretionary administrative activities, including EERE contractors. The applicant, by submitting its application, consents to the use of non-federal reviewers/administrators. Non-federal reviewers must sign conflict of interest (COI) and non-disclosure acknowledgements (NDA) prior to reviewing an application. Non-federal personnel conducting administrative activities must sign an NDA.

## **F. Notice Regarding Eligible/Ineligible Activities**

Eligible activities under this FOA include those which describe and promote the understanding of scientific and technical aspects of specific energy technologies, but



not those which encourage or support political activities such as the collection and dissemination of information related to potential, planned or pending legislation.

## **G. Notice of Right to Conduct a Review of Financial Capability**

EERE reserves the right to conduct an independent third party review of financial capability for applicants that are selected for negotiation of award (including personal credit information of principal(s) of a small business if there is insufficient information to determine financial capability of the organization).

## **H. Requirement for Full and Complete Disclosure**

Applicants are required to make a full and complete disclosure of all information requested. Any failure to make a full and complete disclosure of the requested information may result in:

- The termination of award negotiations;
- The modification, suspension, and/or termination of a funding agreement;
- The initiation of debarment proceedings, debarment, and/or a declaration of ineligibility for receipt of federal contracts, subcontracts, and financial assistance and benefits; and
- Civil and/or criminal penalties.

## **I. Retention of Submissions**

EERE expects to retain copies of all Letters of Intent, Concept Papers, Full Applications, and Replies to Reviewer Comments and other submissions. No submissions will be returned. By applying to EERE for funding, applicants consent to EERE's retention of their submissions.

## **J. Title to Subject Inventions**

Ownership of subject inventions is governed pursuant to the authorities listed below:

- Domestic Small Businesses, Educational Institutions, and Nonprofits: Under the Bayh-Dole Act (35 U.S.C. § 200 et seq.), domestic small businesses, educational institutions, and nonprofits may elect to retain title to their subject inventions;
- All other parties: The federal Non-Nuclear Energy Act of 1974, 42 U.S.C. 5908, provides that the government obtains title to new inventions unless a waiver is granted (see below);
- Class Patent Waiver: DOE has issued a class waiver that applies to this FOA. Under this class waiver, domestic large businesses may elect title to their subject inventions similar to the right provided to the domestic small businesses, educational institutions, and nonprofits by law. In order to avail itself of the class waiver, a domestic large business must agree that any products embodying or

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produced through the use of a subject invention first created or reduced to practice under this program will be substantially manufactured in the United States.

- **Advance and Identified Waivers:** For an applicant not covered by a Class Patent Waiver or the Bayh-Dole Act, the applicant may request a patent waiver that will cover subject inventions that may be invented under the award, in advance of or within 30 days after the effective date of the award. Even if an advance waiver is not requested or the request is denied, the recipient will have a continuing right under the award to request a waiver for identified inventions, i.e., individual subject inventions that are disclosed to EERE within the timeframes set forth in the award's intellectual property terms and conditions. Any patent waiver that may be granted is subject to certain terms and conditions in 10 CFR 784.
- **DEC:** On June 07, 2021, DOE approved a DETERMINATION OF EXCEPTIONAL CIRCUMSTANCES (DEC) UNDER THE BAYH-DOLE ACT TO FURTHER PROMOTE DOMESTIC MANUFACTURE OF DOE SCIENCE AND ENERGY TECHNOLOGIES. In accordance with this DEC, all awards, including sub-awards, under this FOA shall include the U.S. Competitiveness Provision in accordance with the U.S. Manufacturing Commitments section of this FOA. A copy of the DEC can be found at <https://www.energy.gov/gc/determination-exceptional-circumstances-decs>. Pursuant to 37 CFR § 401.4, any nonprofit organization or small business firm as defined by 35 U.S.C. 201 affected by any DEC has the right to appeal it by providing written notice to DOE within 30 working days from the time it receives a copy of the determination.
- DOE may issue and publish on the website above further DEC's prior to the issuance of awards under this FOA. DOE may require additional submissions or requirements as authorized by any applicable DEC.

## **K. Government Rights in Subject Inventions**

Where prime recipients and subrecipients retain title to subject inventions, the U.S. government retains certain rights.

### **1. Government Use License**

The U.S. government retains a nonexclusive, nontransferable, irrevocable, paid-up license to practice or have practiced for or on behalf of the United States any subject invention throughout the world. This license extends to contractors doing work on behalf of the government.

### **2. March-In Rights**

The U.S. government retains march-in rights with respect to all subject inventions. Through "march-in rights," the government may require a prime recipient or subrecipient who has elected to retain title to a subject invention (or their assignees or exclusive licensees), to grant a license for use of the invention to a third party. In addition, the government may grant licenses for use of the

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subject invention when a prime recipient, subrecipient, or their assignees and exclusive licensees refuse to do so.

DOE may exercise its march-in rights only if it determines that such action is necessary under any of the four following conditions:

- The owner or licensee has not taken or is not expected to take effective steps to achieve practical application of the invention within a reasonable time;
- The owner or licensee has not taken action to alleviate health or safety needs in a reasonably satisfied manner;
- The owner has not met public use requirements specified by federal statutes in a reasonably satisfied manner; or
- The U.S. manufacturing requirement has not been met.

Any determination that march-in rights are warranted must follow a fact-finding process in which the recipient has certain rights to present evidence and witnesses, confront witnesses and appear with counsel and appeal any adverse decision. To date, DOE has never exercised its march-in rights to any subject inventions.

## **L. Rights in Technical Data**

Data rights differ based on whether data is first produced under an award or instead was developed at private expense outside the award.

“Limited Rights Data”: The U.S. government will not normally require delivery of confidential or trade secret-type technical data developed solely at private expense prior to issuance of an award, except as necessary to monitor technical progress and evaluate the potential of proposed technologies to reach specific technical and cost metrics.

Government Rights in Technical Data Produced Under Awards: The U.S. government normally retains unlimited rights in technical data produced under government financial assistance awards, including the right to distribute to the public. However, pursuant to special statutory authority, certain categories of data generated under EERE awards may be protected from public disclosure for up to five years after the data is generated (“Protected Data”). For awards permitting Protected Data, the protected data must be marked as set forth in the awards intellectual property terms and conditions and a listing of unlimited rights data (i.e., non-protected data) must be inserted into the data clause in the award. In addition, invention disclosures may be protected from public disclosure for a reasonable time in order to allow for filing a patent application.

For this FOA, selectees and recipients may request an extended period of protection (more than five years and not to exceed thirty years) if reasonably required for

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commercialization for specific categories of data for Topic Areas first produced under the resulting awards in accordance with 15 U.S.C. § 3710a(c)(7)(B)(ii) and the Energy Policy Acts of 1992 and 2005. Further direction will be provided during the negotiation process upon request.

## **M. Copyright**

The prime recipient and subrecipients may assert copyright in copyrightable works, such as software, first produced under the award without EERE approval. When copyright is asserted, the government retains a paid-up nonexclusive, irrevocable worldwide license to reproduce, prepare derivative works, distribute copies to the public, and to perform publicly and display publicly the copyrighted work. This license extends to contractors and others doing work on behalf of the government.

## **N. Export Control**

The U.S. government regulates the transfer of information, commodities, technology, and software considered to be strategically important to the U.S. to protect national security, foreign policy, and economic interests without imposing undue regulatory burdens on legitimate international trade. There is a network of federal agencies and regulations that govern exports that are collectively referred to as “Export Controls”. To ensure compliance with Export Controls, it is the prime recipient’s responsibility to determine when its project activities trigger Export Controls and to ensure compliance.

Certain information, technology or material under an award may be considered export-controlled items that cannot be released to any foreign entity (organization, company, or person) without a license. All recipients and subrecipients must take the appropriate steps to obtain any required licenses, monitor and control access to restricted information and material, and safeguard all controlled items to ensure compliance with Export Controls. Under no circumstances may any foreign entity (organizations, companies or persons) receive access to an export controlled item unless proper export procedures have been satisfied and such access is authorized pursuant to law or regulation.

The recipient must immediately report to DOE any export control violations related to the project funded under the DOE award, at the recipient or subrecipient level, and provide the corrective action(s) to prevent future violations.

## **O. Prohibition on Certain Telecommunications and Video Surveillance Services and Equipment**

As set forth in 2 CFR 200.116, recipients and subrecipients are prohibited from obligating or expending project funds (federal funds and recipient cost share) to:

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- (1) Procure or obtain;
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, Section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
  - (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
  - (ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
  - (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country

See Public Law 115-232, Section 889 for additional information.

## **P. Personally Identifiable Information (PII)**

All information provided by the applicant must to the greatest extent possible exclude PII. The term "PII" refers to information which can be used to distinguish or trace an individual's identity, such as their name, social security number, biometric records, alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name. (See OMB Memorandum M-07-16 dated May 22, 2007, found at:

<https://www.whitehouse.gov/sites/whitehouse.gov/files/omb/memoranda/2007/m07-16.pdf>

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By way of example, applicants must screen resumes to ensure that they do not contain PII such as personal addresses, personal landline/cell phone numbers, and personal emails. **Under no circumstances should Social Security Numbers (SSNs) be included in the application.** Federal agencies are prohibited from the collecting, using, and displaying unnecessary SSNs. (See, the Federal Information Security Modernization Act of 2014 (Pub. L. No. 113-283, Dec 18, 2014; 44 U.S.C. §3551).

## **Q. Annual Independent Audits**

If a for-profit entity is a prime recipient and has expended \$750,000 or more of DOE awards during the entity's fiscal year, an annual compliance audit performed by an independent auditor is required. For additional information, please refer to 2 C.F.R. § 910.501 and Subpart F.

If an educational institution, non-profit organization, or state/local government is a prime recipient or subrecipient and has expended \$750,000 or more of federal awards during the non-federal entity's fiscal year, then a Single or Program-Specific Audit is required. For additional information, please refer to 2 C.F.R. § 200.501 and Subpart F.

Applicants and subrecipients (if applicable) should propose sufficient costs in the project budget to cover the costs associated with the audit. EERE will share in the cost of the audit at its applicable cost share ratio.

## APPENDIX A – COST SHARE INFORMATION

### Cost Sharing or Cost Matching

The terms “cost sharing” and “cost matching” are often used synonymously. Even the DOE Financial Assistance Regulations, 2 CFR 200.306, use both of the terms in the titles specific to regulations applicable to cost sharing. EERE almost always uses the term “cost sharing,” as it conveys the concept that non-federal share is calculated as a percentage of the Total Project Cost. An exception is the State Energy Program Regulation, 10 CFR 420.12, State Matching Contribution. Here “cost matching” for the non-federal share is calculated as a percentage of the federal funds only, rather than the Total Project Cost.

### How Cost Sharing Is Calculated

As stated above, cost sharing is calculated as a percentage of the Total Project Cost. FFRDC costs must be included in Total Project Costs. The following is an example of how to calculate cost sharing amounts for a project with \$1,000,000 in federal funds with a minimum 20% non-federal cost sharing requirement:

- Formula: Federal share (\$) divided by federal share (%) = Total Project Cost  
Example: \$1,000,000 divided by 80% = \$1,250,000
- Formula: Total Project Cost (\$) minus federal share (\$) = Non-federal share (\$)  
Example: \$1,250,000 minus \$1,000,000 = \$250,000
- Formula: Non-federal share (\$) divided by Total Project Cost (\$) = Non-federal share (%)  
Example: \$250,000 divided by \$1,250,000 = 20%

### What Qualifies For Cost Sharing

While it is not possible to explain what specifically qualifies for cost sharing in one or even a couple of sentences, in general, if a cost is allowable under the cost principles applicable to the organization incurring the cost and is eligible for reimbursement under an EERE grant or cooperative agreement, then it is allowable as cost share. Conversely, if the cost is not allowable under the cost principles and not eligible for reimbursement, then it is not allowable as cost share. In addition, costs may not be counted as cost share if they are paid by the federal government under another award unless authorized by federal statute to be used for cost sharing.

The rules associated with what is allowable as cost share are specific to the type of organization that is receiving funds under the grant or cooperative agreement, though are generally the same for all types of entities. The specific rules applicable to:



- FAR Part 31 for For-Profit entities, (48 CFR Part 31); and
- 2 CFR Part 200 Subpart E - Cost Principles for all other non-federal entities.

In addition to the regulations referenced above, other factors may also come into play such as timing of donations and length of the project period. For example, the value of ten years of donated maintenance on a project that has a project period of five years would not be fully allowable as cost share. Only the value for the five years of donated maintenance that corresponds to the project period is allowable and may be counted as cost share.

Additionally, EERE generally does not allow pre-award costs for either cost share or reimbursement when these costs precede the signing of the appropriation bill that funds the award. In the case of a competitive award, EERE generally does not allow pre-award costs prior to the signing of the Selection Statement by the EERE Selection Official.

### **General Cost Sharing Rules on a DOE Award**

1. **Cash Cost Share** – encompasses all contributions to the project made by the recipient or subrecipient(s), for costs incurred and paid for during the project. This includes when an organization pays for personnel, supplies, equipment for their own company with organizational resources. If the item or service is reimbursed for, it is cash cost share. All cost share items must be necessary to the performance of the project.
2. **In-Kind Cost Share** – encompasses all contributions to the project made by the recipient or subrecipient(s) that do not involve a payment or reimbursement and represent donated items or services. In-Kind cost share items include donated existing equipment, donated existing supplies. The cash value and calculations thereof for all In-Kind cost share items must be justified and explained in the Cost Share section of the project Budget Justification. All cost share items must be necessary to the performance of the project. If questions exist, consult your DOE contact before filling out the In-Kind cost share section of the Budget Justification.
3. **Funds from other federal sources MAY NOT be counted as cost share.** This prohibition includes FFRDC subrecipients. Non-federal sources include any source not originally derived from federal funds. Cost sharing commitment letters from subrecipients must be provided with the original application.
4. **Fee or profit, including foregone fee or profit, are not allowable as project costs (including cost share) under any resulting award.** The project may only incur those costs that are allowable and allocable to the project (including cost share) as determined in accordance with the applicable cost principles prescribed in FAR Part 31 for For-Profit entities and 2 CFR Part 200 Subpart E - Cost Principles for all other non-federal entities.

### **DOE Financial Assistance Rules 2 CFR Part 200 as amended by 2 CFR Part 910**

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As stated above, the rules associated with what is allowable cost share are generally the same for all types of organizations. Following are the rules found to be common, but again, the specifics are contained in the regulations and cost principles specific to the type of entity:

**(A) Acceptable contributions.** All contributions, including cash contributions and third party in-kind contributions, must be accepted as part of the prime recipient's cost sharing if such contributions meet all of the following criteria:

- (1)** They are verifiable from the recipient's records.
- (2)** They are not included as contributions for any other federally-assisted project or program.
- (3)** They are necessary and reasonable for the proper and efficient accomplishment of project or program objectives.
- (4)** They are allowable under the cost principles applicable to the type of entity incurring the cost as follows:
  - a.** For-profit organizations. Allowability of costs incurred by for-profit organizations and those nonprofit organizations listed in Attachment C to OMB Circular A-122 is determined in accordance with the for-profit cost principles in 48 CFR Part 31 in the FAR, except that patent prosecution costs are not allowable unless specifically authorized in the award document. (v) Commercial Organizations. FAR Subpart 31.2—Contracts with Commercial Organizations; and
  - b.** Other types of organizations. For all other non-federal entities, allowability of costs is determined in accordance with 2 CFR Part 200 Subpart E.
- (5)** They are not paid by the federal government under another award unless authorized by federal statute to be used for cost sharing or matching.
- (6)** They are provided for in the approved budget.

**(B) Valuing and documenting contributions**

- (1)** Valuing recipient's property or services of recipient's employees. Values are established in accordance with the applicable cost principles, which mean that amounts chargeable to the project are determined on the basis of costs incurred. For real property or equipment used on the project, the cost principles authorize depreciation or use charges. The full value of the item may be applied when the item will be consumed in the performance of the award or fully depreciated by the end of the award. In cases where the full value of a donated capital asset is to be applied as cost sharing or matching, that full value must be the lesser or the following:

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- a. The certified value of the remaining life of the property recorded in the recipient's accounting records at the time of donation; or
  - b. The current fair market value. If there is sufficient justification, the Contracting Officer may approve the use of the current fair market value of the donated property, even if it exceeds the certified value at the time of donation to the project. The Contracting Officer may accept the use of any reasonable basis for determining the fair market value of the property.
- (2)** Valuing services of others' employees. If an employer other than the recipient furnishes the services of an employee, those services are valued at the employee's regular rate of pay, provided these services are for the same skill level for which the employee is normally paid.
- (3)** Valuing property donated by third parties.
  - a. Donated supplies may include such items as office supplies or laboratory supplies. Value assessed to donated supplies included in the cost sharing or matching share must be reasonable and must not exceed the fair market value of the property at the time of the donation.
  - b. Normally only depreciation or use charges for equipment and buildings may be applied. However, the fair rental charges for land and the full value of equipment or other capital assets may be allowed, when they will be consumed in the performance of the award or fully depreciated by the end of the award, provided that the Contracting Officer has approved the charges. When use charges are applied, values must be determined in accordance with the usual accounting policies of the recipient, with the following qualifications:
    - i. The value of donated space must not exceed the fair rental value of comparable space as established by an independent appraisal of comparable space and facilities in a privately-owned building in the same locality.
    - ii. The value of loaned equipment must not exceed its fair rental value.
- (4)** Documentation. The following requirements pertain to the recipient's supporting records for in-kind contributions from third parties:
  - a. Volunteer services must be documented and, to the extent feasible, supported by the same methods used by the recipient for its own employees.
  - b. The basis for determining the valuation for personal services and property must be documented.

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## APPENDIX B – SAMPLE COST SHARE CALCULATION FOR BLENDED COST SHARE PERCENTAGE

The following example shows the math for calculating required cost share for a project with \$2,000,000 in federal funds with four tasks requiring different non-federal cost share percentages:

| Task                   | Proposed Federal Share | Federal Share % | Recipient Share % |
|------------------------|------------------------|-----------------|-------------------|
| Task 1 (R&D)           | \$1,000,000            | 80%             | 20%               |
| Task 2 (R&D)           | \$500,000              | 80%             | 20%               |
| Task 3 (Demonstration) | \$400,000              | 50%             | 50%               |
| Task 4 (Outreach)      | \$100,000              | 100%            | 0%                |

Federal share (\$) divided by federal share (%) = Task Cost

Each task must be calculated individually as follows:

### Task 1

\$1,000,000 divided by 80% = \$1,250,000 (Task 1 Cost)

Task 1 Cost minus federal share = non-federal share

\$1,250,000 - \$1,000,000 = \$250,000 (non-federal share)

### Task 2

\$500,000 divided 80% = \$625,000 (Task 2 Cost)

Task 2 Cost minus federal share = non-federal share

\$625,000 - \$500,000 = \$125,000 (non-federal share)

### Task 3

\$400,000 / 50% = \$800,000 (Task 3 Cost)

Task 3 Cost minus federal share = non-federal share

\$800,000 - \$400,000 = \$400,000 (non-federal share)

### Task 4

Federal share = \$100,000

Non-federal cost share is not mandated for outreach = \$0 (non-federal share)

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The calculation may then be completed as follows:

| Tasks  | \$ Federal Share | % Federal Share | \$ Non-Federal Share | % Non-Federal Share | Total Project Cost |
|--------|------------------|-----------------|----------------------|---------------------|--------------------|
| Task 1 | \$1,000,000      | 80%             | \$250,000            | 20%                 | \$1,250,000        |
| Task 2 | \$500,000        | 80%             | \$125,000            | 20%                 | \$625,000          |
| Task 3 | \$400,000        | 50%             | \$400,000            | 50%                 | \$800,000          |
| Task 4 | \$100,000        | 100%            | \$0                  | 0%                  | \$100,000          |
| Totals | \$2,000,000      |                 | \$775,000            |                     | \$2,775,000        |

Blended Cost Share %

Non-federal share (\$775,000) divided by Total Project Cost (\$2,775,000) = 27.9% (non-federal)

Federal share (\$2,000,000) divided by Total Project Cost (\$2,775,000) = 72.1% (federal)

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## **APPENDIX C – WAIVER REQUESTS FOR 1. FOREIGN ENTITY PARTICIPATION; AND 2. FOREIGN WORK**

### **1. Waiver for Foreign Entity Participation**

For projects selected under this FOA, all recipients and subrecipients must be organized, chartered or incorporated (or otherwise formed) under the laws of a state or territory of the United States; have majority domestic ownership and control; and have a physical location for business operations in the United States. To request a waiver of this requirement, an applicant must submit an explicit waiver request in the Full Application.

#### **Waiver Criteria**

Foreign entities seeking to participate in a project funded under this FOA must demonstrate to the satisfaction of DOE that:

- a. Its participation is in the best interest of the U.S. industry and U.S. economic development;
- b. The project team has appropriate measures in place to control sensitive information and protect against unauthorized transfer of scientific and technical information;
- c. Adequate protocols exist between the U.S. subsidiary and its foreign parent organization to comply with export control laws and any obligations to protect proprietary information from the foreign parent organization;
- d. The work is conducted within the U.S. and the entity acknowledges and demonstrates that it has the intent and ability to comply with the U.S. Manufacturing Plan; and

The foreign entity will satisfy other conditions that may be deemed necessary by DOE to protect U.S. government interests.

#### **Content for Waiver Request**

A Foreign Entity waiver request must include the following:

- a. Information about the entity: name, point of contact, and proposed type of involvement with the Institute;
- b. Country of incorporation, the extent of the ownership/level control by foreign entities, whether the entity is state owned or controlled, a summary of the ownership breakdown of the foreign entity and the percentage of ownership/control by foreign entities, foreign shareholders, foreign state or foreign individuals;
- c. The rationale for proposing a foreign entity participate (must address criteria above);
- d. A description of the project's anticipated contributions to the U.S. economy;

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- How the project will benefit U.S. research, development and manufacturing, including contributions to employment in the U.S. and growth in new markets and jobs in the U.S.;
- How the project will promote domestic American manufacturing of products and/or services;
- e. A description of how the foreign entity's participation is essential to the project;
- f. A description of the likelihood of Intellectual Property (IP) being created from the work and the treatment of any such IP; and
- g. Countries where the work will be performed (Note: if any work is proposed to be conducted outside the U.S., the applicant must also complete a separate request foreign work waiver).

DOE may also require:

- A risk assessment with respect to IP and data protection protocols that includes the export control risk based on the data protection protocols, the technology being developed and the foreign entity and country. These submissions could be prepared by the project lead, but the prime recipient must make a representation to DOE as to whether it believes the data protection protocols are adequate and make a representation of the risk assessment – high, medium or low risk of data leakage to a foreign entity.
- Additional language be added to any agreement or subagreement to protect IP, mitigate risk or other related purposes.

DOE may require additional information before considering the waiver request.

The applicant does not have the right to appeal DOE's decision concerning a waiver request.

## **2. Waiver for Performance of Work in the United States (Foreign Work Waiver)**

As set forth in Section IV.K.iii, all work under EERE funding agreements must be performed in the United States. This requirement does not apply to the purchase of supplies and equipment, so a waiver is not required for foreign purchases of these items. However, the prime recipient should make every effort to purchase supplies and equipment within the United States. There may be limited circumstances where it is in the interest of the project to perform a portion of the work outside the United States. To seek a waiver of the Performance of Work in the United States requirement, the applicant must submit an explicit waiver request in the Full Application. A separate waiver request must be submitted for each entity proposing performance of work outside of the United States.

Overall, a waiver request must demonstrate to the satisfaction of EERE that it would further the purposes of this FOA and is otherwise in the economic interests of the

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United States to perform work outside of the United States. A request to waive the *Performance of Work in the United States* requirement must include the following:

1. The rationale for performing the work outside the U.S. (“foreign work”);
2. A description of the work proposed to be performed outside the U.S.;
3. An explanation as to how the foreign work is essential to the project;
4. A description of the anticipated benefits to be realized by the proposed foreign work and the anticipated contributions to the US economy;
5. The associated benefits to be realized and the contribution to the project from the foreign work;
6. How the foreign work will benefit U.S. research, development and manufacturing, including contributions to employment in the U.S. and growth in new markets and jobs in the U.S.;
7. How the foreign work will promote domestic American manufacturing of products and/or services;
8. A description of the likelihood of Intellectual Property (IP) being created from the foreign work and the treatment of any such IP;
9. The total estimated cost (DOE and recipient cost share) of the proposed foreign work;
10. The countries in which the foreign work is proposed to be performed; and
11. The name of the entity that would perform the foreign work.

EERE may require additional information before considering the waiver request.

The applicant does not have the right to appeal EERE’s decision concerning a waiver request.

### **3. Waiver of the Buy American Requirement for Infrastructure Projects**

As set forth in Section IV.K.vii., all of the iron, steel, manufactured products and construction materials used in the infrastructure activities of the project must be produced in the United States.

There may be limited circumstances where it is in the interest of the project to acquire iron, steel, manufactured products or construction materials produced outside of the United States. To seek a waiver of the Buy American requirement for infrastructure projects, the applicant or recipient must submit an explicit waiver request in the Full Application. A separate waiver request must be submitted for each item, good, product or material mined, produced or manufactured outside of the United States.

Overall, a waiver request must demonstrate to the satisfaction of DOE that it would further the purposes of this FOA and is otherwise in the economic interests of the United States acquire iron, steel, manufactured products or construction materials produced outside of the United States. A request to waive the Buy American requirement for infrastructure projects Domestic Content Procurement Preference requirement must include:

- A detailed justification for the use of “non-domestic” iron, steel, manufactured products, or construction materials to include an explanation as to how the non-domestic item(s) is essential to the project;
- A certification that the applicant or recipient made a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and nonproprietary communications with potential suppliers;
- Applicant /Recipient name and Unique Entity Identifier (UEI)
- Total estimated project cost, DOE and cost-share amounts
- Project description and location (to the extent known)
- List and description of iron or steel item(s), manufactured goods, and construction material(s) the applicant or recipient seeks to waive from Domestic Content Procurement Preference requirement, including name, cost, country(ies) of origin (if known), and relevant PSC and NAICS code for each.
- Waiver justification including due diligence performed (e.g., market research, industry outreach) by the applicant or recipient
- Anticipated impact if no waiver is issued

DOE may require additional information before considering the waiver request.

The applicant does not have the right to appeal DOE’s decision concerning a waiver request.

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## APPENDIX D – OPEN-SOURCE SOFTWARE

### Open-Source Software Distribution Plan.

Applicants should consider how software produced under this FOA will be distributed. For a DOE National Laboratory or a FFRDC, the data rights clause, including rights and requirements pertaining to computer software, in its M&O Contract shall apply and shall take precedence. An open source software distribution plan should include the following elements:

1. A complete description of any existing software that will be modified or incorporated into software produced under this FOA, including a description of the license rights. The license rights must allow the modified or incorporated software to be distributed as open source.
2. A discussion of the open-source license that the applicant plans to use for the software it plans to produce under the FOA, and how that choice furthers the goals of this FOA. The discussion must also address how the license conforms to the conditions listed below.
3. A method for depositing the software in a source code repository.
4. A method for sharing and disseminating the software and other information to team members or others when multiple parties will contribute to the development of the software or the FOA requires that the software or other information be shared or disseminated to others.

Open-Source Definition: Open-source licenses must conform to all of the following conditions:

#### Free Redistribution

The license shall not restrict any party from selling or giving away the software as a component of an aggregate software distribution containing programs from several different sources. The license shall not require a royalty or other fee for such sale. The rights attached to the software must apply to all to whom the software is redistributed without the need for execution of an additional license by those parties.

#### Source Code

The program must include source code, and must allow distribution in source code as well as compiled form. Where some form of a product is not distributed with source code, there must be a well-publicized means of obtaining the source code for no more than a reasonable reproduction cost preferably, i.e., downloading via the Internet without charge. The source code must be the preferred form in which a programmer would modify the program. Deliberately obfuscated source code and intermediate forms such as the output of a preprocessor or translator are not allowed.

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**Derived Works**

The license must allow modifications and derived works, and permit the option of distributing the modifications and derived works under the same terms as the license of the original software.

**Integrity of the Author's Source Code**

The license may restrict source-code from being distributed in modified form only if the license allows the distribution of "patch files" with the source code for the purpose of modifying the program at build time. The license must explicitly permit distribution of software built from modified source code. The license may require derived works to carry a different name or version number from the original software.

**No Restriction Against Fields of Endeavor**

The license must not restrict anyone from making use of the program in a specific field of endeavor. For example, it may not restrict the program from being used in a business, or from being used for genetic research.

**License Must Not Be Specific to a Product or Technology**

The rights attached to the program must not depend on the program's being part of a particular software distribution. If the program is extracted from that distribution and used or distributed within the terms of the program's license, all parties to whom the program is redistributed should have the same rights as those that are granted in conjunction with the original software distribution. No provision of the license may be predicated on any individual technology or style of interface.

**License Must Not Restrict Other Software**

The license must not place restrictions on other software that is distributed along with the licensed software. For example, the license must not insist that all other programs distributed on the same medium must be open-source software.

**Examples of Acceptable Licenses**

Apache License, 2.0

<http://www.apache.org/licenses>

The 2.0 version of the Apache License was approved by the Apache Software Foundation (ASF) in 2004. The goals of this license revision were to reduce the number of frequently asked questions, to allow the license to be reusable without modification by any project (including non-ASF projects), to allow the license to be included by reference instead of listed in every file, to clarify the license on submission of contributions, to require a patent license on contributions that necessarily infringe the contributor's own patents, and to move comments regarding Apache and other inherited attribution notices to a location outside the license terms

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The LGPL is primarily used for software libraries, although it is also used by some stand-alone applications, most notably Mozilla and OpenOffice.org.

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## APPENDIX E – REQUIRED USE OF AMERICAN IRON, STEEL, MANUFACTURED PRODUCTS, AND CONSTRUCTION MATERIALS BUY AMERICA REQUIREMENTS FOR INFRASTRUCTURE PROJECTS

### A. Definitions

For purposes of the Buy America requirements, the following definitions apply:

**Construction materials** includes an article, material, or supply—other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives<sup>46</sup>—that is or consists primarily of:

- non-ferrous metals;
- plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- glass (including optic glass);
- lumber; or
- drywall.

**Infrastructure** includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure includes facilities that generate, transport, and distribute energy.

In addition to the above, the infrastructure in question must be publically-owned or must serve a public function; privately owned infrastructure that is solely utilized for private use is not considered “infrastructure” for purposes of Buy America applicability. The Agency, not the applicant, will have the final say as to whether a given project includes infrastructure, as defined herein. Accordingly, in cases where the “public” nature of the infrastructure is unclear, DOE strongly recommends that applicants complete their full application with the assumption that Buy America requirements will apply to the proposed project.

**Project** means the construction, alteration, maintenance, or repair of infrastructure in the United States.

### B. Buy America Requirements for Infrastructure Projects (“Buy America” requirements)

In accordance with section 70914 of the BIL, none of the project funds (includes federal share and recipient cost share) may be used for a project for infrastructure unless:

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<sup>46</sup> BIL, § 70917(c)(1).

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(1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;

(2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and

(3) all construction materials<sup>47</sup> are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America requirements only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America requirements apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

The Buy America requirements only apply to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does the Buy America requirements apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

These requirements must flow down to all sub-awards, all contracts, subcontracts and purchase orders for work performed under the proposed project.

For additional information related to the application and implementation of these Buy America requirements, please see OMB Memorandum M-22-11, issued April 18, 2022:

<https://www.whitehouse.gov/wp-content/uploads/2022/04/M-22-11.pdf>

### **C. DOE Submission Requirements for Full Application**

Within the first two pages of the workplan, applicants must provide a short statement on whether the project will involve the construction, alteration, and/or repair of infrastructure in

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<sup>47</sup> Excludes cement and cementitious materials, aggregates such as stone, sand, or gravel, or aggregate binding agents or additives.

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the United States. The ultimate determination about whether a project includes infrastructure remains with DOE, but the applicant's statement will assist project planning and integration of domestic preference requirements, which may impact the project's proposed budget.

#### **D. Waivers**

In limited circumstances, DOE may waive the application of the Buy America requirements where DOE determines that:

- (1) applying the Buy America requirements would be inconsistent with the public interest;
- (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
- (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

If an applicant is seeking a waiver of the Buy America requirements, it must include a written waiver request with the Full Application. A waiver request must include:

- A detailed justification for the use of "non-domestic" iron, steel, manufactured products, or construction materials to include an explanation as to how the non-domestic item(s) is essential to the project
- A certification that the applicant or recipient made a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and nonproprietary communications with potential suppliers;
- Applicant /Recipient name and Unique Entity Identifier (UEI)
- Total estimated project cost, DOE and cost-share amounts
- Project description and location (to the extent known)
- List and description of iron or steel item(s), manufactured goods, and construction material(s) the applicant or recipient seeks to waive from Domestic Content Procurement Preference requirement, including name, cost, country(ies) of origin (if known), and relevant PSC and NAICS code for each.
- Waiver justification including due diligence performed (e.g., market research, industry outreach) by the applicant or recipient
- Anticipated impact if no waiver is issued

DOE may require additional information before considering the waiver request.

Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in

whole or in part, for an existing waiver described at [link to awarding agency web site with information on currently applicable general applicability waivers].

The applicant does not have the right to appeal DOE's decision concerning a waiver request.

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## APPENDIX F – GLOSSARY

**Applicant** – The lead organization submitting an application under the FOA.

**Continuation application** – A non-competitive application for an additional budget period within a previously approved project period. At least ninety (90) days before the end of each budget period, the Recipient must submit to EERE its continuation application, which includes the following information:

- i. A report on the Recipient's progress towards meeting the objectives of the project, including any significant findings, conclusions, or developments, and an estimate of any unobligated balances remaining at the end of the budget period. If the remaining unobligated balance is estimated to exceed 20 percent of the funds available for the budget period, explain why the excess funds have not been obligated and how they will be used in the next budget period.
- ii. A detailed budget and supporting justification if there are changes to the negotiated budget, or a budget for the upcoming budget period was not approved at the time of award.
- iii. A description of any planned changes from the negotiated Statement of Project Objectives and/or Milestone Summary Table.

**Cooperative Research and Development Agreement (CRADA)** – a contractual agreement between a national laboratory contractor and a private company or university to work together on research and development. For more information, see <https://www.energy.gov/gc/downloads/doe-cooperative-research-and-development-agreements>

**Federally Funded Research and Development Centers (FFRDC)** - FFRDCs are public-private partnerships which conduct research for the United States government. A listing of FFRDCs can be found at <http://www.nsf.gov/statistics/ffrdclist/>.

**Go/No-Go Decision Points**: – A decision point at the end of a budget period that defines the overall objectives, milestones and deliverables to be achieved by the recipient in that budget period. As of a result of EERE's review, EERE may take one of the following actions: 1) authorize federal funding for the next budget period; 2) recommend redirection of work; 3) discontinue providing federal funding beyond the current budget period; or 4) place a hold on federal funding pending further supporting data.

**Project** – The entire scope of the cooperative agreement which is contained in the recipient's Statement of Project Objectives.

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Recipient or “Prime Recipient” – A non-federal entity that receives a federal award directly from a federal awarding agency to carry out an activity under a federal program. The term recipient does not include subrecipients.

Subrecipient – A non-federal entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other federal awards directly from a federal awarding agency. Also, a DOE/NNSA and non-DOE/NNSA FFRDC may be proposed as a subrecipient on another entity’s application. See Section III.E.ii.

## APPENDIX G – DEFINITION OF TECHNOLOGY READINESS LEVELS

|        |  |
|--------|--|
| TRL 1: | Basic principles observed and reported   |
| TRL 2: | Technology concept and/or application formulated                                     |
| TRL 3: | Analytical and experimental critical function and/or characteristic proof of concept |
| TRL 4: | Component and/or breadboard validation in a laboratory environment                   |
| TRL 5: | Component and/or breadboard validation in a relevant environment                     |
| TRL 6: | System/subsystem model or prototype demonstration in a relevant environment          |
| TRL 7: | System prototype demonstration in an operational environment                         |
| TRL 8: | Actual system completed and qualified through test and demonstrated                  |
| TRL 9: | Actual system proven through successful mission operations                           |

## APPENDIX H – LIST OF ACRONYMS

|       |  |
|-------|--|
| COI   | Conflict of Interest                             |
| DEC   | Determination of Exceptional Circumstances       |
| DMP   | Data Management Plan                             |
| DOE   | Department of Energy                             |
| EERE  | Energy Efficiency and Renewable Energy           |
| FAR   | Federal Acquisition Regulation                   |
| FFATA | Federal Funding and Transparency Act of 2006     |
| FOA   | Funding Opportunity Announcement                 |
| FOIA  | Freedom of Information Act                       |
| FFRDC | Federally Funded Research and Development Center |
| LCOE  | Levelized Cost of Energy                         |
| M&O   | Management and Operating                         |
| MPIN  | Marketing Partner ID Number                      |
| NDA   | Non-Disclosure Acknowledgement                   |
| NEPA  | National Environmental Policy Act                |
| NNSA  | National Nuclear Security Agency                 |
| OMB   | Office of Management and Budget                  |
| PII   | Personal Identifiable Information                |
| PV    | Photovoltaic                                     |
| R&D   | Research and Development                         |
| RFI   | Request for Information                          |
| SAM   | System for Award Management                      |
| SETO  | Solar Energy Technologies Office                 |
| SOPO  | Statement of Project Objectives                  |
| TRL   | Technology Readiness Level                       |
| UCC   | Uniform Commercial Code                          |
| WBS   | Work Breakdown Structure                         |
| WP    | Work Proposal                                    |